

1. Save this form to your computer
2. Fill in all of the blanks.
3. Save again to your computer.
4. Send email with attachment to Chuck Lemaster at clemaster@rangercollege.edu



Maintenance Work Order Request

Date: _____ Location: _____

Person submitting request: _____

Phone Number: _____ Email: _____

~Description of work to be performed~

~For Maintenance Department Records~

Date Completed: _____ Repaired By: _____