



Ranger College Employment Opportunity

Human Resources Office
1100 College Circle
Ranger TX 76470
Phone: 254.647.3234 ext. 7037
Fax: 254.647.1656
Email: hr@rangercollege.edu

POSITION TITLE: Upward Bound Summer Resident Assistant-Part Time (2men & 2 women)

START DATE: Open Till Filled.

The College reserves the right to close the recruitment process once a sufficient applicant pool has been identified.

CAMPUS/DEPARTMENT: Ranger College /Upward bound

GERNERAL STATEMENT OF DUTIES: This position will coordinate dorm room check in/check out procedures, stay on campus in assigned dorm with students. Provide daily and nightly supervision of assigned students in the dormitory hall assigned. This is a six-week job assignment beginning on June 2, 2019 and ending on July 11, 2019. This is a Sunday afternoon (3:00pm)-Thursday afternoon (3:00pm) job assignment. You will be expected to be able to plan dormitory activities designed for young adolescents to participate in.

QUALIFICATIONS: 21 years of age, first aid/CPR certified, experience as a camp counselor or resident hall experience. Resident Assistants must commit to attend the summer overnight retreat.

PREFERRED QUALIFICATIONS: Having a background like or experience working with Upward Bound participants is highly preferred

APPLICATION PROCEDURE: 1. Fill out the [Online Application](#) 2. Please submit cover letter, resume/cv, credentials, three references, two letters of recommendation, and unofficial copies of undergraduate and graduate transcripts to Human Resources at: hr@rangercollege.edu. Hardcopies may be mailed to:

Ranger College
Attn: Human Resources
1100 College Circle
Ranger, TX 76470

Review of applicants will begin immediately and will continue until the position has been filled. Official transcripts are required upon employment. Offers of employment are contingent upon successful completion of a criminal background check as well as sufficient course enrollment and budget allocations. **College Home**

Page: www.rangercollege.edu

Ranger College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities.

The following person has been designated to handle inquiries regarding the nondiscrimination policies:

*Human Resources Director, Ranger College
254.647.3234 ext. 7037 hr@rangercollege.edu*