Office 365 for Students

Turn on your free Office 365 Education subscription in about two minutes.

Free Office 365 for every Ranger College student

As a Ranger College student, you can use Office 365 Education at no cost. It gives you Word, Excel, PowerPoint and other Microsoft apps that run in your web browser, plus OneDrive storage for your files.

You already have a Microsoft account through Ranger College. You just need to turn on the free subscription once, using the steps below.

Get Office 365 Education

Or go to: https://go.microsoft.com/fwlink/?linkid=2283200

What you get

- Word, Excel, PowerPoint and OneNote in your web browser
- Microsoft Teams
- OneDrive cloud storage for your files
- Free for as long as you're a Ranger College student

Good to know

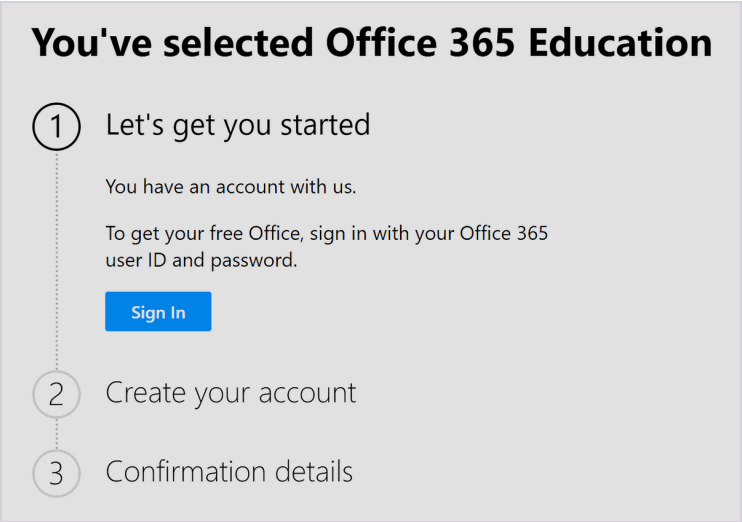
- These are the online versions of the apps. Desktop installs are not included.
- Your Ranger College email and Google Drive stay where they are. Office 365 doesn't replace them.
- You'll need your Ranger College email address and password.

Step-by-step

1

Open the sign-up page and click Sign In

Click **Get Office 365 Education** above. Microsoft will show **You've selected Office 365 Education** and tell you that you already have an account. Click **Sign In**.



2

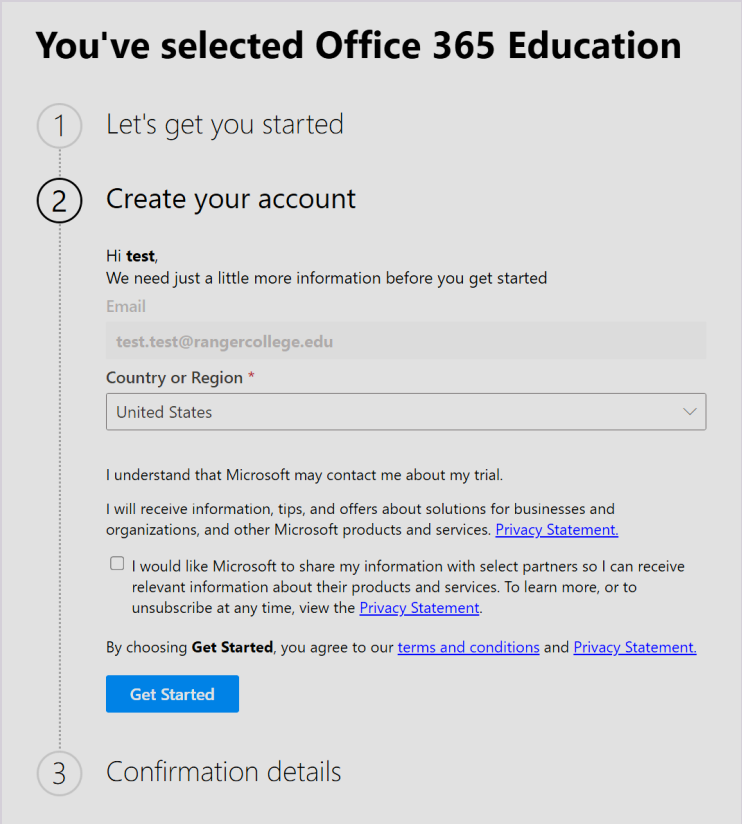
Sign in with your Ranger College account

Enter your Ranger College email address and password when Microsoft asks for them.

3

Confirm your details and click Get Started

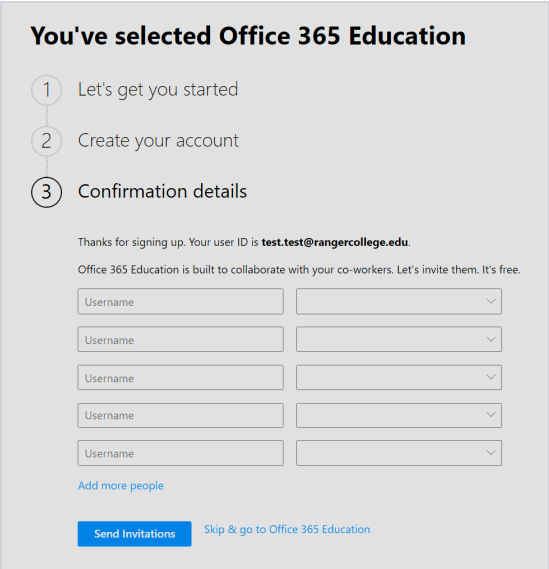
Your email address is filled in for you. Make sure **Country or Region** is set to **United States**. The box about sharing your information with Microsoft partners is optional, and you can leave it unchecked. Click **Get Started**.



4

Skip the invitations

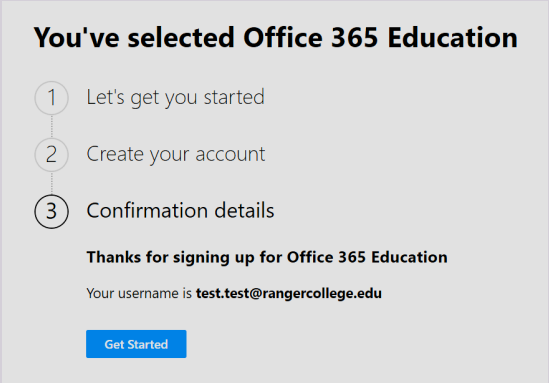
Microsoft offers to invite other people. You don't need to. Click **Skip & go to Office 365 Education**.



5

You're signed up

You'll see **Thanks for signing up for Office 365 Education** with your Ranger College email address. Click **Get Started**.

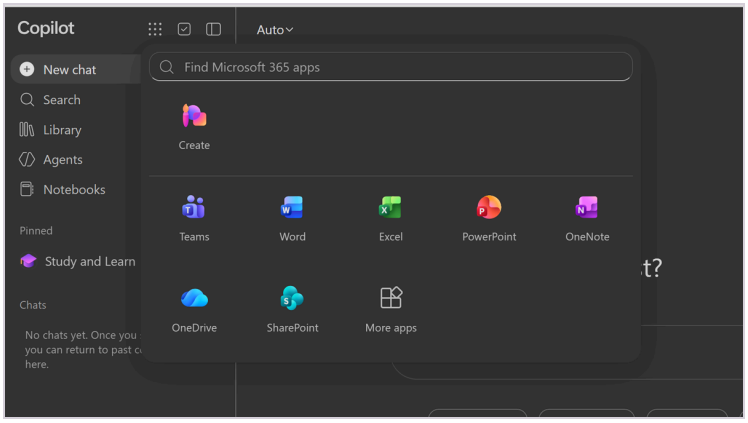


6

Open your apps

You'll land on the Microsoft 365 home page. Click the app launcher (the grid of dots near the top left) to open Word, Excel, PowerPoint, OneNote, Teams or OneDrive.

Next time, go straight to microsoft365.com and sign in with your Ranger College email address.



Need help?

- If you've signed up before, you don't need to do it again. Just sign in at microsoft365.com.
- If you see an error, or you can't sign in, contact the Ranger College IT Help Desk at help.rangercollege.edu.