



Ranger College Employment Opportunity

Human Resources Office
1100 College Circle
Ranger, TX 76470
Phone: 254.647.3234 ext.7037
Fax: 254.647.1656
Email: hr@rangercollege.edu

POSITION TITLE: Spanish/ESL Instructor

START DATE: August 2019

GENERAL STATEMENT OF DUTIES: Conducts college-level courses in the field of Spanish across all Ranger campuses and developmental English courses for native Spanish speakers.

REQUIREMENTS: The candidate must hold a master's degree or doctoral degree with 18 credits of graduate class hours of Spanish; preferred candidates will have ESL experience.

QUALIFICATIONS: Though not required, strong preference will be given to candidates with experience in these areas:

1. Instructing students who identify as English as a Second Language
2. Conducting courses using distance-learning and ITV systems
3. Teaching dual-credit high-school students
4. Using the Blackboard learning management system

The candidate must have excellent verbal and written communication skills and strong customer service skills, as well as the ability to work in a busy student-oriented setting while initiating and completing tasks within demanding time limits. The candidate must also be technology literate.

RESPONSIBILITIES:

- Teach Spanish I and Spanish II
- Teach at least one section of developmental ENGL 0300
- Serve as an advisor for students and register them for classes each semester.
- Assume other duties as assigned.
- Report to the Division Chair.

ANNUAL SALARY/BENEFITS: Competitive starting salary, group health and life insurance (60 day waiting period for health) and retirement benefits (TRS or ORP). Optional benefits include disability and dental insurance.

APPLICATION PROCEDURES: 1. Fill out the [Online Application](#) 2. Please submit cover letter, resume/cv, credentials, three references, two letters of recommendation, and unofficial copies of undergraduate and graduate transcripts to Human Resources at: hr@rangercollege.edu. Hardcopies may be mailed to:

Ranger College Attn: Human Resources
1100 College Circle Ranger, TX 76470

Review of applicants will begin immediately and will continue until the position has been filled. Copies of transcripts are required prior to interview. Offers of employment are contingent upon successful completion of a criminal background check as well as sufficient course enrollment and budget allocations. **College Home Page:** www.rangercollege.edu

*Ranger College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities.
The following person has been designated to handle inquiries regarding the nondiscrimination policies:
Human Resource 254.647.3234 ext. 7037 hr@rangercollege.edu*