



Ranger College
Business Office
1240 College Circle
Ranger, TX 76470

Payroll Periods

| Ranger College 2022-2023 Payroll Schedule | | |
|--|-------------------|--------------|
| Beginning Pay Period | Ending Pay Period | Payroll Date |
| 8/10/2022 | 9/9/2022 | 9/23/2022 |
| 9/10/2022 | 10/9/2022 | 10/25/2022 |
| 10/10/2022 | 11/9/2022 | 11/18/2022 |
| 11/10/2022 | 12/9/2022 | 12/15/2022 |
| 12/10/2022 | 1/9/2023 | 1/25/2023 |
| 1/10/2023 | 2/9/2023 | 2/24/2023 |
| 2/10/2023 | 3/9/2023 | 3/24/2023 |
| 3/10/2023 | 4/9/2023 | 4/25/2023 |
| 4/10/2023 | 5/9/2023 | 5/25/2023 |
| 5/10/2023 | 6/9/2023 | 6/22/2023 |
| 6/10/2023 | 7/9/2023 | 7/25/2023 |
| 7/10/2023 | 8/9/2023 | 8/24/2023 |

Termination Pay

When an employee is terminated from the payroll on a day that is not the end of a payroll period, they will be paid from the ending date of the previous payroll period to the date of termination. The employee's pay will be prorated by calculating the hourly rate from the annual salary of the employee and multiplying it by the number of hours worked, including holidays, in the current pay period.

First Payroll after Hiring

When an employee begins work on a day that is not the start of a payroll period, they will be paid a prorated amount. This amount will be calculated by obtaining the hourly rate and multiplying it by the number of hours worked in the current pay period.

Time Sheets

Time sheet dates for each payroll period will cut-off on the 9th of every month. Supervisor must approve time sheets the very next working morning for timely payroll processing.