



Ranger College Employment Opportunity

Human Resources Office

1100 College Circle

Ranger TX 76470

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POSITION TITLE: Network Administrator

START DATE: Immediately

CAMPUS/DEPARTMENT: Ranger College, All Campus Locations

Position Summary: Ranger College is looking for an organized, well-rounded Network Administrator who can add immediate value to our growing institution. This position will be primarily responsible for day-to-day network operations, systems management, service delivery, and a variety of other responsibilities meant to enhance the use of technology in advancing Ranger College as a premier institution. To succeed in this position a candidate should be an out-of-the-box problem solver with a can-do attitude. Furthermore, a qualified applicant must simultaneously bring both broad technical expertise and the ability to thrive in a fast-paced, high energy, unstructured environment.

Education:

- Bachelor's degree in computer science, information technology or other related major preferred
- Will consider industry standard certification(s) and/or commensurate experience in place of degree

Skills & Experience Required:

- 3-5+ years of experience in administering a Cisco or Adtran network environment
- 1-3+ years of experience in administering firewalls and other network security appliances and services
- Strong knowledge of Cisco or Adtran configuration, troubleshooting, and network optimization in a campus topology
- Strong knowledge of routing and switching across WLAN, LAN and SDWAN
- Strong knowledge of firewalls, remote access, VPN, and BYOD challenges
- Strong knowledge of technologies and challenges related to higher education
- Strong knowledge of major trends and technologies related to XaaS
- Working knowledge of GSuite for Education and ChromeOS
- Working knowledge of directory services, SSO, LDAP, and SAML
- Working knowledge of Blackboard, Canvas, or similar LMS platforms
- Knowledge of security issues, trends, best practices
- Excellent communication and presentation skills
- Ability to work autonomously with flexibility and excellent judgment
- Ability to work effectively under pressure to meet deadlines
- Ability to work cooperatively as part of a team
- Organized, responsive, and highly thorough problem solver
- Creative, innovative, and an out-of-the-box thinker
- Familiarity and experience in the project management, agile, or kanban methodologies

Responsibilities:

- Design, deploy and maintain WLAN, LAN, and SDWAN campus network architectures
- Design, deploy and maintain configuration and device management for all network hardware across all locations, including firewalls, routers, switches, AP, controllers, and UPS.

- Install, maintain, and repair structured cabling and building interconnect cabling including the use of single and multimode fiber and external and internal CAT5/6 STP/UTP
- Maintain and improve network performance by implementing network monitoring, analysis, and performance tuning
- Troubleshoot network issues, perform root cause analysis, document findings, communicate with change review board, and implement a remediation plan
- Interface with vendors and service providers to develop, test, establish, maintain, and enhance quality products and services
- Provide Tier II support to the service desk and other technical support staff
- Implement and document best practices, processes, and procedures related to various IT domains
- Regularly interface with students, and employees to provide high quality, proactive support, and training
- Set and accomplish goals while exploring opportunities to add value.
- Secure network using standard best practices and technologies through monitoring, control, evaluation and maintaining documentation.
- Serve as an incident response team member; assist to provide prompt responsiveness to outages, security breaches, or other such events which threaten the confidentiality, data integrity, or availability of digital resources
- Provide clear communication to the intended audience(s) in both written and verbal forms
- Assist in performing a business impact analysis and establishing a DR/BCP plan
- Act as a role player in various departmental and institutional projects
- Maintain a high level of technical expertise through training, industry certifications, conferences, and self-study
- Provide systems administration on various other platforms, applications, LOB software, and technologies
- Perform other duties as assigned

Ability to work in a highly dynamic and unscripted environment ANNUAL SALARY/BENEFITS: Highly competitive and commensurate with experience and credentials. Group health and life insurance (60 day waiting period for health) and retirement benefits (TRS or ORP). Optional benefits include: disability, vision, dental, and additional life insurance.

Please submit application from college website rangercollege.edu. Resume cover letter, credentials and transcripts to Human Resources at: hr@rangercollege.edu. Hard copies may be mailed to:

Human Resources
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Ranger, TX 76470

Review of applicants will begin immediately and will continue until the position has been filled. Official transcripts are required prior to interview. Offers of employment are contingent upon successful completion of a criminal background check as well as sufficient course enrollment and budget allocations. **College Home Page:** www.rangercollege.edu

*Ranger College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities.
The following person has been designated to handle inquiries regarding the nondiscrimination policies:*

*Human Resources, Ranger College
254.647.3234 ext. 7037 hr@rangercollege.edu*