



Ranger College Employment Opportunity

Human Resources Office
1100 College Circle
Ranger, TX 76470
Phone: 254.647.3234 ext. 7037
Fax: 254.647.1656
Email: hr@rangercollege.edu

POSITION TITLE: Vocational Nursing Program Director

START DATE: Immediately

CAMPUS/DEPARTMENT: Ranger College-Brown County Center/Nursing

GENERAL STATEMENT OF DUTIES:

Supervise the Vocational Nursing program according to the philosophy of Ranger College and the rules and regulations of the Texas Board of Nursing. Candidate will schedule classes to coordinate with the College calendar, submit all documents required by the main campus, Board of Nursing, and other state, federal, and local agencies. Assist the Dean of Nursing with the preparation of an annual budget and maintain effective budgetary control for the Vocational Nursing Program at all VN program locations. Assist in the registration process. Maintain up-to-date academic and attendance records on each student and make them available to the Registrar's Office as needed. Encourage participation in professional nursing groups, organizations and College organizations. Assume other duties as assigned.

QUALIFICATIONS:

- Bachelor in Nursing (BSN) Degree-required.
- Current RN Licensure from the Texas Board of Nursing
- 1-3 years clinical teaching experience with no disciplinary action, preferred

SKILLS AND ABILITIES:

- Experience teaching college level VN program
- Excellent verbal and written communication skills
- Strong customer service skills
- Ability to work in a fast paced, busy student oriented setting
- Ability to initiate and complete tasks within demanding time limits
- Experience in or exposed to the community college environment desirable

ANNUAL SALARY/BENEFITS: \$43,000-\$45,000 and commensurate with nursing and teaching experience and credentials. Group health and life insurance (60 day waiting period for health) and retirement benefits (TRS or ORP). Optional benefits include disability, dental, and vision insurance.

APPLICATION PROCEDURE: 1. Fill out the [Online Application](#) 2. Please submit cover letter, resume/cv, credentials, three references, two letters of recommendation, and unofficial copies of undergraduate and graduate transcripts to Human Resources at: hr@rangercollege.edu. Hardcopies may be mailed to:

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Review of applicants will begin immediately and will continue until the position has been filled. Copies of transcripts are required prior to interview. Offers of employment are contingent upon successful completion of a criminal background check as well as sufficient course enrollment and budget allocations. **College Home Page:** www.rangercollege.edu

Ranger College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies:

Ranger College Human Resources
254.647.3234 ext. 7037
dspencer@rangercollege.edu