



RANGER COLLEGE

COURSE SYLLABUS

ENGL 1301

3 credit hours

Leanne Ingram

Adjunct Professor

INSTRUCTOR: Leanne Ingram
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After our review of the syllabus, you will understand the following:

1. You must have an email address. If you do not have an email address, please contact the Ranger College IT department.
2. If you are going to be absent for any reason, it is up to you to get any notes from that day's lecture. Do not email me and say, "I was gone yesterday. Did I miss anything?" The answer is always yes, you missed something. Please ask your classmates for their notes.
3. All assignments are due on the day they're given; they will be completed during class. These must be emailed to me or submitted in hardcopy on the same day they're assigned.
4. Papers emailed or handed in the next day are considered late. Late papers receive a one letter-grade deduction if received within one week of the due date. Papers more than one week late will not be accepted.
5. School-related events are not reasons to turn in papers late. You know about your events ahead of time; if you know you're going to be gone on essay day, email me.
6. Please do not talk during class or play with your phone.

I. Texas Core Curriculum Statement of Purpose

Through the Texas Core Curriculum, students will gain a foundation of knowledge of human cultures and the physical and natural world, develop principles of personal and social responsibility for living in a diverse world, and advance intellectual and practical skills that are essential for all learning.

II. Course Description

Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis. Credit 3 semester hours.

III. Required Background or Prerequisite

Passing TSI scores or sufficient ACT/SAT required, as defined on the College website.

IV. Required Textbook and Course Materials

Prentice Hall Reader, Eleventh Edition, ISBN 9780321899712

V. Course Purpose

This course focuses on developing ideas and expressing them clearly, considering the effect of the message, fostering understanding, and building the skills needed to communicate persuasively. The course involves the command of oral, aural, written, and visual literacy skills that enable people to exchange messages appropriate to the subject, occasion, and audience.

VI. Learning Outcomes

1. Students will demonstrate command of oral, aural, written, and visual literacy skills that enable people to exchange messages appropriate to the subject, occasion, and audience. (Texas Higher Education Coordinating Board [THECB] Competency: Communication)
2. Students will demonstrate creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information. (THECB Competency: Critical Thinking)
3. Students will effectively develop, interpret and express ideas through written, oral and visual communication. (THECB Competency: Communication)
4. Students will relate choices, actions, and consequences to ethical decision-making. (THECB Competency: Personal Responsibility)
5. Students will recognize different points of view and work effectively with others to support a shared purpose or goal. (THECB Competency: Teamwork)

VII. Core Objectives

This course meets the following of the six Core Objectives established by Texas:

- Critical Thinking Skills (CT)** – Creative thinking, innovation, inquiry, and analysis; evaluation and synthesis of information
- Communication Skills (COM)** – effective development, interpretation and expression of ideas through written, oral, and visual communication
- Empirical and Quantitative Skills (EQS)** – The manipulation and analysis of numerical data or observable facts resulting in informed conclusions

- ☒ **Teamwork (TW)** – The ability to consider different points of view and to work effectively with others to support a shared purpose or goal
- ☐ **Social Responsibility (SR)** – Intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities
- ☒ **Personal Responsibility (PR)** – The ability to connect choices, actions, and consequences to ethical decision-making

VIII. Methods of Instruction

This is a multimedia class. Media include lectures, discussions, videos, electronic documents (.pdf, .doc), PowerPoints, MP3s, podcasts, webcasts, et cetera.

IX. Methods of Assessment

We will write two or three essays (100 points each), take three (3) quizzes (100 points each), and take two exams, the mid-term and the final (200 points each). Additional, we may complete a few small assignments (10 points each) during class.

To pass the class, the student must achieve at least a 60% overall grade *and* they must pass the final exam.

Each of these assessments addresses one or more of the Core Objectives: Critical Thinking Skills (**CT**), Communication Skills (**COM**), Empirical and Quantitative Skills (**EQS**), Teamwork (**TW**), Personal Responsibility (**PR**), Social Responsibility (**SR**).

Quizzes (CT): Three (3) quizzes will reflect the adequate completion of assignments.

Essays and short writing assignments (CT, COM): Students will write essays and participate in essay-related activities prescribed by the instructor. These essays are evaluated by the ability to develop a thesis statement in the introduction, support the thesis statement in the body, and demonstrate unity and focus. These essays will demonstrate the student's proper use of grammar, punctuation, sentence structure, and spelling. The assignments will be composed during allocated time periods.

Mid-Term Exam; Final Exam (CT, COM): The student must pass the final exam in order to pass the course.

Quick-writing assignments: Students will write every day in class, based on provided prompts. These "quick-writes" can be submitted at the end of the term for additional points on the final exam.

Grading scale: A = 90-100% B = 80-89 C = 70-79 D = 60-69 F = Below 60

X. Course/Classroom Policies

1. If the student has six (6) unexcused absences, the instructor may drop the student with a grade of "F." Unofficial absences are counted from the first day of class as listed in the College Calendar, regardless of the date of the student's registration. The only excused absence is an authorized College activity, medical emergency, or military service. All work and/or assignments missed because of an excused absence must be completed within one week.
2. Late papers receive a reduction of one letter grade; after one week, a late paper receives a zero.
3. Any assignment reflecting cheating, plagiarism or any other form of academic dishonesty will receive a grade of zero. A second instance of plagiarism results in automatic failure of the class.
4. Adult behavior is expected of all students at all times. Misconduct, including sleeping in class, will be punishable by immediate dismissal from class.
5. Tutoring is available upon request.
6. Students should not text or use phones in class.

XI. Non-Discrimination Statement

Admissions, employment, and program policies of Ranger College are nondiscriminatory in regard to race, creed, color, sex, age, disability, and national origin.

XII. ADA Statement

Ranger College provides a variety of services for students with learning and/or physical disabilities. Students are responsible for making initial contact with the Ranger College Counselor, Gabe Lewis (glewis@rangercollege.edu). It is advisable to make this contact before or immediately after the semester begins.

XIII. Course Schedule

XI. Course Outline/Schedule

Week 1: Narrative Essay, Comma Usage

Week 2: Narrative Essay, Comma Quiz

Week 3: Descriptive Essay

Week 4/: Descriptive Essay, Semi-colon Usage

Week 5: Descriptive Essay due, Semi-colon Quiz

Week 6: Process Essay, Mechanics Usage

Week 7/: Process Essay Due, Mechanics Usage Quiz

Week 8: Compare Contrast Essay, MLA Style

Week 9: Research Paper

Week 10: Research Paper

Week 11: Research Paper

Week 12: Research Paper

Week 13: Research Paper

Week 14: Rough Draft of Research Paper Due

Week 15: Research paper due

Week 16: Final Exam

****Schedule is subject to change**