

RANGER COLLEGE
High School
COURSE SYLLABUS

PROGRAM: Cosmetology
COURSE TITLE: Manicuring & Related Theory
COURSE NO. CSME 1443
HOURS: 2 Lecture, 7 Lab, 4 Credit
CLASS HOURS: 12:30 PM – 5:00 PM, Mon.- Thurs. with scheduled Fridays as needed.
OFFICE TELEPHONE: (325) 646-0022

Program Director/Instructor:

Name: Wendy Herrod
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Telephone #: (325) 646-0022
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Office Hours: 9:30 till 4:00 by Appointment

- I. CATALOG DESCRIPTION: Presentation of the theory and practice of nail technology. Topics include terminology, application, and workplace competencies related to nail technology.
- II. REQUIRED BACKGROUND: Pre/Co-requisite: CSME 1401
- III. TEXTS, OTHER REFERENCES MATERIALS: Milady's Standard Cosmetology, Thomson Delmar Learning, 2016 Ed.
- IV. METHODS OF INSTRUCTION: This course will be conducted in a cosmetology lab setting utilizing the receptionist duties on a rotating schedule for each student. The activities during the class will include lecture and audio-visual aids.
- V. METHODS OF EVALUATION:

Individual practical sheet with criteria included: 50%
Written unit tests..... 25%
Final written and practical exams..... 25%

A = 90-100
B = 80-89
C = 70-79
D = 60-69
F = 0-59
- VI. MAKE-UP EXAMINATIONS

All weekly tests are to be taken in theory class time periods. Students must make up test upon re-entering the FIRST day of class after the absence. One make-up test only, others

will be graded as "0". Semester final practical examinations will be made up at the instructor's discretion and convenience.

VII. ATTENDANCE REQUIREMENTS\ DROP POLICY (See Cosmetology Handbook)

The High School Cosmetology Course is a two (2) year program. During the two year program the student is required to acquire the necessary 1000 hours and 500 high school academic hours that are required by TDLR. The student must have completed 500 hours of instruction the 1st year prior to entering the second year program. In the 2nd year, the remaining hours must be completed by the end of May totaling 1000 hours and have completed 500 academic hours along with the practical application requirements required by the TDLR. Students may be dropped from the program if they miss too many days and it causes them to fall behind in hours.

Tardies will not be tolerated. Consequence: For each tardy 10 points will be deducted from daily grade. Three tardies in one week will result in referral to principal of the High School attended.

Your school will be called any day that you are absent.

VIII. COURSE/CALENDAR

Subject to change

Week 1- Nail Structure and Growth. Week 2- Nail Disorders and Diseases
Week 3- Manicuring. Week 4- Pedicuring. Week 5- Nail Tip, Wraps, & Gels
Week 6- Acrylic Nails. Week 7- UV Gels

IX. COURSE/CLASSROOM POLICIES

Students are expected to take responsibility in helping to maintain a classroom environment that is conducive to learning. In order to assure that all students have the opportunity to gain from the time spent in class, students are prohibited from using cell phones, beepers or any other electronic devices, making offensive remarks, reading material not related to class, sleeping, or engaging in any other forms of distraction. Inappropriate behavior in the classroom shall result, at a minimum, in a request to leave class and clock out. A more detailed list of inappropriate behaviors is found in the current cosmetology handbook

X. LEARNING OBJECTIVES

A. CHAPTERS – 25, 26,27,28,29 – THE STUDY OF NAILS (Principles Of Pedicuring, Manicuring, Acrylics)

1. Define bacteria by classification, shape growth and reproduction.
2. Explain the compositions of a nail.
3. Discuss the cosmetics and procedures used in Manicuring.
4. Apply nail tips on two nails within 30 minutes following the guidelines given.
5. Apply two natural-looking, sculptured nails within 30 minutes.
6. Outline the procedure for nail wrapping.
7. Explain the types of manicuring implements and their use.
8. Outline the procedure for a plain manicure.
9. Discuss the proper application of nail polish and creative nail polish.
10. Outline the procedure for a man's manicure.
11. Complete a professional manicure within 40 minutes.
12. Explain the safety and sanitary rules for manicuring.
13. Explain the safety and sanitary rules for pedicuring.
14. Complete a professional pedicure within 40 minutes.

B. CHAPTER –9 & 10 - THE STUDY OF NAILS (NAIL DISEASES AND IT'S DISORDERS, Structure & Growth of nails)

1. Explain the composition of a nail.
2. Diagram the nail structure and the area surrounding the nail.
3. List the diseases and disorders of the nail
4. Pass a written exam in diseases and disorders of the nails.

XI. COURSE COMPETENCIES:

Upon completion of this course, the student will have basic knowledge of the nail, it's disease and disorders. The application procedure of artificial nails. Sanitation and sterilization procedures as set forth by the Texas Cosmetology Commission.

XI. SCAN COMPETENCIES:

The Secretary's Commission on Achieving Necessary Skills (SCANS) identified competencies in the area of Resources, Interpersonal, Information, Systems and Technology, and foundation skills in the areas of Basic Skills, Thinking Skills and Personal Qualities. This course is part of a program in which each of these competencies and skills are integrated. For application of specific SCANS competencies and skills in this course, see attached form.

XII. ADA STATEMENT

Ranger College provides a variety of services for students with learning and/or physical disabilities. The student is responsible for making the initial contact with the Ranger College Counselor. It is advisable to make this contact **before** or **immediately** after the semester begins.

XIII. NON-DISCRIMINATION STATEMENT:

Admissions, Employment, and Program Policies of Ranger College are non-discriminatory in regard to Race, Creed, Color, Sex, Age, Disability, and National Origin.

XIII. RECEIPT OF SYLLABUS – Cosmetology 1443

Legibly print the following information:

Name:

Date:

“I have received and understand the information in the syllabus for Cosmetology 1443, and I agree to abide by the stated policies.”

Signature of Student:

RANGER COLLEGE
High School Sr. 3rd Semester
SYLLABUS AND COURSE OUTLINE
CSME 1443