



Ranger College Employment Opportunity

Human Resources Office
1100 College Circle
Ranger TX 76470
Phone: 254.647.3234 ext. 7037
Fax: 254.647.1656
Email: hr@rangercollege.edu

POSITION TITLE: Full-time Custodian –Erath County Center (1 Positions Available)

CAMPUS/DEPARTMENT: Stephenville, Texas/Custodian

GENERAL DUTIES: Responsible for the upkeep and cleaning of Ranger College Erath County Center facilities.

- Perform routine and comprehensive custodial maintenance of assigned facilities following a daily, weekly, and monthly cleaning schedule.
- Assist in conducting preventive maintenance and needed repairs to the buildings.
- Maintain tools and equipment in good repair and working condition.
- Respond to work orders in a timely and courteous manner.
- Respond to emergency maintenance needs of the College.
- Pick up trash in and/or around buildings as assigned.
- Assume special responsibilities on assignment by the Director of Maintenance, the VP of Student Services, or the President as applicable.
- Perform other duties as assigned.

ANNUAL SALARY/BENEFITS: Highly competitive and commensurate with experience and credentials. Group health and life insurance (60 day waiting period for health) and retirement benefits (TRS or ORP). Optional benefits include disability and dental insurance.

Please submit application, resume, cover letter, credentials and transcripts to Human Resources at: hr@rangercollege.edu. Hard copies may be mailed to:

Human Resources
Ranger College
1100 College Circle
Ranger, TX 76470

Review of applicants will begin immediately and will continue until the position has been filled. Official transcripts are required prior to interview. Offers of employment are contingent upon successful completion of a criminal background check as well as sufficient course enrollment and budget allocations. **College Home Page:** www.rangercollege.edu

*Ranger College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities.
The following person has been designated to handle inquiries regarding the nondiscrimination policies:*

*Human Resources Ranger College
254.647.3234 ext. 7037 hr@rangercollege.edu*