

Please Read the Following Before Submitting Form.

1. Period of Assignment

- This assignment obligates the student to live in the residence hall for the semester indicated on the Room Reservation Application.
- The student may occupy an assigned room beginning on the day the residence halls open until he/she has finished his/her final examinations. Failure to check into a residence hall by 5:00 PM on the first day the residence halls open could result in the assignment of the room to another student. The student must check out of the hall on the day he/she completes his/her final examinations.
- There will be no reduction in cost for late arrival or early departure.
- All students residing in the residence halls are required to purchase the full meal plan. Students who require special diets must make these arrangements with the Dean of Campus Support Services prior to registration.

2. Consideration of the Application

- Campus Support Services reserves the right to make all hall and room assignments and to make subsequent re-assignments if necessary.
- The student shall be responsible for maintaining his/her room in a neat and orderly fashion at all times and for correcting any abuse called to his/her attention by college representatives.
- The student agrees to pay for any damage he/she causes to college property as a result of negligence, carelessness, accident or abuse. If the identity of the person responsible for damage to college property cannot be determined after diligent investigation, the appropriate college representative may prorate the cost to repair the damages among all or any portion of the residents of the hall as he or she may deem fair. A student who fails to pay for damage as required above will not be permitted to re-register or graduate, nor will he/she be issued an official transcript or receive grades until such damages are paid.
- Authorized representatives of the college shall have the right to enter a student's room for the purpose of maintenance, close-down, emergencies or any time if a college policy is believed to have been violated.
- The student shall be responsible for the security of his/her own personal property. The college shall assume no responsibility for the theft, destruction or loss of money, valuables or other personal property belonging to or in the custody of the student for any cause whatsoever, whether such losses occur in the student's room, hall, or in storage.

3. Housing Administration Fee

- The \$50.00 Housing Administration fee is required and will serve as an administrative fee only. It will apply only for the current academic year at Ranger College and no rebate will be made.
- Failure to check out of the hall properly may result in an additional \$20.00 charge to the student. Checkout procedure will be made known and available to all students prior to checkout times.

Ranger College does not discriminate on the basis of race, color, national origin, gender, religion, age or disability in admissions, employment, and/or program policies. Revised 05/2010.

[Click here to be sent to the Room Reservation Application.](#)