

Erath County  
1835 W Lingleville Rd.  
Stephenville, TX 76401  
254-968-1089



Brown County  
509 Early Blvd.  
Early, TX 76802  
325-646-0022

## COSMETOLOGY PROGRAM APPLICATION

Name: \_\_\_\_\_

Social Security #: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Have you completed high school: (circle one) \_Yes\_ \_No

**\*\*\* You must provide a high school transcript or GED in a sealed envelope at the time the application is returned. This can be mailed or dropped off at your respective campus.**

**In case of emergency:**

Emergency contact name: \_\_\_\_\_

Phone #: \_\_\_\_\_

Any information we need to know about physical condition? \_\_\_\_\_

**\*\*\*Acceptance into the program is based on availability. If you are accepted, you must confirm your enrollment within 48 hours, or you will lose your place for the semester you wish to attend.**

What semester do you want to apply for ☐ Spring ☐ Summer ☐ Fall

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Return application, IN PERSON, to:**

Cindy Allred: Instructor  
Erath County Cosmetology  
1835 W. Lingleville Rd.  
Stephenville, TX 76401

Wendy Herrod: Instructor  
Brown County Cosmetology  
509 Early Blvd.  
Early, TX 76802





# TEXAS DEPARTMENT OF LICENSING & REGULATION

P.O. Box 12157 • Austin, Texas 78711-2157

[www.tdlr.texas.gov](http://www.tdlr.texas.gov)

## STUDENT PERMIT APPLICATION

### \$25 NON-REFUNDABLE FEE

**PAYMENTS MUST BE IN THE FORM OF A CASHIER'S CHECK OR MONEY ORDER PAYABLE TO TDLR**

1. Name: (As listed on your government issued ID or driver license)

Last

First

Middle

Suffix (Jr., Sr., III)

2. Do you have a Social Security Number (SSN): ☐ Yes

(See instruction sheet for disclosure information)

☐ No. If you do not have a Social Security Number, you must complete and submit the Occupational License Application Claiming to Have No Social Security Number (PDF). Failing to complete and submit this form will delay your eligibility for examination and license issuance.

3. Date of Birth (MM/DD/YYYY)

4. Gender: (circle one) ☒ Male ☒ Female

5. Phone Number:

6. Email Address:

(Area Code) Phone Number

(See instruction sheet for disclosure information)

7. Mailing Address: (USED TO RECEIVE MAIL FROM TDLR) (P.O. BOX is allowed for this address)

Street Number & Name

Apt/Bldg/Ste #

City

State

Zip Code

8. School Information:

Ranger College Cosmetology

705107

School Name

School License #

1835 W Lingleville Rd.

Stephenville

TX

76401

Street Number & Name

Apt/Bldg/Ste #

City

State

Zip Code

9. Course Type: (Check only one)

☐ Class A Barber

☐ Manicurist/Esthetician

☒ Cosmetology Operator

☐ Hair Weaving Specialist

☐ Manicurist

☐ Hair Weaving Specialist/Esthetician

☐ Esthetician

☐ Eyelash Extension Specialist

10. Enrollment Date

## 11. ACKNOWLEDGEMENT OF APPLICANT

I certify that I will comply with all applicable laws and rules related to my licensed occupation or profession. I further certify that all information I have provided is true and correct. I understand that providing false information may result in denial of this application and/or revocation of the student permit.

Student Signature

Date Signed

Cindy Allred

Printed Name of School Representative

School Representative Signature

Date Signed





## Steps for Enrolling at Ranger College Cosmetology

### Before Acceptance into the Program:

- **Submit application** on our Ranger College website under the "Admissions & Aid" tab: [www.rangercollege.edu](http://www.rangercollege.edu)
- **Submit or attach a copy of your driver's license or state issued identification card.**
- **Return a separate Cosmetology application, IN PERSON, to the campus you are planning to attend.**  
\*\*\* Acceptance into the program is based on availability. If you are accepted, you must call back to confirm your enrollment within 48 hours, or you will lose your place for the semester you wish to attend.
- **Submit Bacterial Meningitis Record to [registrar@rangercollege.edu](mailto:registrar@rangercollege.edu)**  
\*This must be done and submitted at least 10 days before classes start.
- **Submit official high school and/or ALL college transcripts via mail to any location or emailed to [registrar@rangercollege.edu](mailto:registrar@rangercollege.edu)**  
\*\*\* You must provide a high school transcript or GED in a sealed envelope at the time you return your application. This can be mailed, emailed, or dropped off to your respective campus.
- **Apply for Financial Aid @ [www.studentaid.gov](http://www.studentaid.gov)**  
Ranger College School Code: 003603
- **Meet with program instructor:**  
Erath County- Cindy Allred: [callred@rangercollege.edu](mailto:callred@rangercollege.edu) 254-968-1089  
Brown County- Wendy Herrod: [wherrod@rangercollege.edu](mailto:wherrod@rangercollege.edu) 325-646-0022

### After acceptance into the program:

- **Check your Financial Aid and/or Scholarship status -**  
[financialaid@rangercollege.edu](mailto:financialaid@rangercollege.edu) or 254-267-7110
- **Pay for Courses -**
  - In person at any Ranger College location.
  - By phone with the Student Payment Center @ 254-267-7042.
  - In Campus Connect student portal (payment plan enrollment available here only **before** classes begin).
- **Ensure you can login** to all Ranger College platforms by the first day of classes. Student login information sheet will be given to you when you register for classes.

**Texas Department of Licensing and Regulations  
Practical Requirements**

The following requirements have been set by the Texas Department of Licensing and Regulations (TDLR):

The practical applications must be performed on a mannequin, student, or a client.

It shall be the responsibility of the students to keep record of applications performed, but shall be verified with an instructor's signature.

These records will be kept in the students file and will be monitored by the TDLR Inspectors.

***\*\*\*In order for a student to graduate, **all** the required applications must be completed.***

I, \_\_\_\_\_ (print name), hereby understand the requirements presented above.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## **TDLR & Ranger College Cosmetology Background Check Policy**

I understand that the State of Texas will conduct a criminal background check on all licensees in the state of Texas before a license is granted. The Texas Department of Licensing and Regulations (TDLR) requires that all persons applying for a cosmetology license have a criminal background check (Texas Occupational Code §53.025) below:

- (a) Each licensing authority shall issue guidelines relating to the practice of the licensing authority under this chapter. The guidelines must state the reasons a particular crime is considered to relate to a particular license and any other criterion that affects the decisions of the licensing authority.
- (b) A state licensing authority that issues guidelines under this section shall file the guidelines with the secretary of state for publication in the Texas Register.
- (c) A local or county licensing authority that issues guidelines under this section shall post the guidelines at the courthouse for the county in which the licensing authority is located or publish the guidelines in a newspaper having countywide circulation in that county.
- (d) Amendments to the guidelines, if any, shall be issued annually.

TDLR requests that all applications visit their website at [www.tdlr.texas.gov](http://www.tdlr.texas.gov) and go to the link for "Laws and Rules". This site also gives the specifics of the Criminal Conviction Guidelines, which contains information about the process and the responsibilities of each applicant.

Ranger College provides equal educational opportunities for all qualified students regardless of race, color, religion, sex, national origin, or handicap. It is the student's responsibility, along with TDLR, to determine if they are eligible for licensure from the State of Texas. All questions regarding this matter must be directed to TDLR.

**\*\*\*Signing this document acknowledges that the student has read and understands this information.**

**Student Printed Name:** \_\_\_\_\_

**Student Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Director Printed Name:** \_\_\_\_\_

**Director Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## NOTICE OF POTENTIAL INELIGIBILITY FOR LICENSE

Texas law:

- restricts the issuance of occupational licenses based on a license applicant's criminal history; and
- authorizes the Texas Department of Licensing and Regulation (TDLR), in some cases, to consider a person convicted, even though the person was only on probation or community supervision without a conviction.

As an applicant/enrollee in an educational or training program that prepares individuals for issuance of an occupational license, I have been provided with notice by \_\_\_\_\_  
[NAME OF EDUCATIONAL PROGRAM PROVIDER] of the following:

- If I have been convicted of an offense or placed on probation, I might not be eligible for an occupational license issued by TDLR after I complete this educational or training program;  
TDLR's criminal history guidelines are available at [www.tdlr.texas.gov/crimconvict.htm](http://www.tdlr.texas.gov/crimconvict.htm) and include restrictions or guidelines TDLR uses to determine eligibility for an occupational license; and
- I have the right to request a criminal history evaluation letter from TDLR, which is explained in more detail at [www.tdlr.texas.gov/crimhistoryeval.htm](http://www.tdlr.texas.gov/crimhistoryeval.htm).

Section 53.152, Occupations Code, requires that notice be provided to each applicant and enrollee regardless of whether the applicant or enrollee has been convicted of an offense.

**REFUND AND ORDERED PAYMENTS.** State law requires TDLR to order an educational program provider to refund tuition, license application fees, and examination fees if:

- TDLR determines the provider failed to provide notice to me; and
- my license application was denied because of my criminal history.

### ACKNOWLEDGEMENT

By my signature below, I, (*Print Name of Applicant/Enrollee*) \_\_\_\_\_,  
certify that I have read and understand the information above.

\_\_\_\_\_  
(*Signature of Applicant/Enrollee*)

## **TDLR Guidelines for Criminal Convictions (Texas Occupations Code, § 53.052(a))**

Crimes involving prohibited sexual conduct or involving children as victims.

### ***Reasons:***

1. Licensees have direct contact with members of the general public often in settings with no one else present.
2. A person with a predisposition for crimes involving prohibited sexual conduct or involving children as victims would have the opportunity to engage in further similar conduct.

Crimes against the person such as homicide, kidnapping and assault.

### ***Reasons:***

1. Licensees have direct contact with persons in situations that have potential for confrontational behavior.
2. A person with a predisposition of a violent response would pose a risk to the public.

Crimes involving illegal manufacture or delivery of a controlled substance.

### ***Reasons:***

1. Licensees work in a business establishment under their control, that is difficult to monitor with customers constantly coming and going, sometimes lingering for varied periods of time, which would provide a person with a predisposition to sell controlled substances an effective cover of their selling of controlled substances.
2. Licensees have exclusive access to customers for extended periods of time providing the opportunity for persons with predisposition to sell controlled substances the opportunity to persuade the uninitiated to buy a controlled substance.

Crimes involving human trafficking.

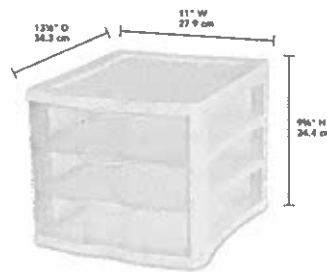
### ***Reasons:***

1. Victims of human trafficking often lack legal immigration status, money, and the ability to speak English fluently. Such persons are at particular risk of being compelled or forced to provide labor.
2. Customers of barbering or cosmetology services often receive services in private rooms closed off from public view at the direction of a licensee or a licensed establishment's owner or manager. This arrangement could provide an effective cover for the sale of licensed or unlicensed services by victims of human trafficking through forced labor at the direction of a licensee or a licensed establishment's owner or manager. Accordingly, barbering or cosmetology work could provide a licensee or a licensed establishment's owner or manager with a predisposition to exploit vulnerable workers through forced labor an effective cover for that exploitation.
3. Regular access to a licensed establishment would provide licensees or a licensed establishment's owner or manager with a predisposition for and experience in human trafficking motivation to engage in further similar conduct to exploit victims of human trafficking through forced labor.

# Erath County Cosmetology Supply List

**\*\*\*Needed prior to the first day of class:**

- 3" 3 ring binder
- Sheet protectors
- Highlighters
- Permanent makers (1 black and 1 silver/gold)
- Plastic Shoebox
- Large bottle of hand sanitizer
- Padlock w/ 2 keys
- 7 ¼" Width plastic drawer set w/ 3 drawers (white or black)
- 11" Width plastic drawer set w/ 3 drawers (white or black)
- Lockable trolley
- Phillips head screwdriver
- Single prong clips
- Black scrubs (school uniform)
- Laced sneakers
- Foiling comb
- Tweezers
- Tail comb
- Flat iron (optional)
- 2 wallet size photos in color (write your name on the back of each photo)
- \$25 fee for TDLR permit



**\*\*These items are in addition to the kit you will purchase from the college.**

**\*\*Your Instructor will order all kits together once class roaster is finalized.**