



## RANGER COLLEGE

**Cooperative Contract Competitive Request for Proposals for  
Athletic Field Synthetic Turf Conversion  
RFP 2024-25-006  
May 15, 2025**

Ranger College ("RC") ("College") is seeking a contractor and/or a turf company to provide labor, material, equipment, transportation and services for the prep work, conversion, and installation of a natural softball infield/outfield foul area to synthetic turf on the Ranger College Softball field, as prescribed in the Scope of Work and per specifications below. It is not the intent of any condition of the specifications to prohibit any responsible vendor from submitting a proposal.

A **site visit** will be held from 10:00 a.m. to 3:00 p.m. by **appointment only**, on **Monday and Tuesday, June 9 and 10, 2025**, at the Ranger College Softball field, located at 1240 College Circle, Ranger, TX 76470. Please email Coach Shelly Paige at [spaige@rangercollege.edu](mailto:spaige@rangercollege.edu) for an appointment. Please bring samples of the turf you plan to propose to site visit with Coach Shelly Paige.

**Proposal will be accepted until: 2:00 p.m., Wednesday, June 18, 2025 via email, mail, or delivery specified below**

Proposal pricing is to be based on the BuyBoard Cooperative Contract #705-23. The cooperative contract name and number must be stated on the proposal. Proposals based on other cooperative contracts are accepted and will be subject to approval. The proposal and supporting documentation must be submitted by email, mail, or delivery to:

**Submission of Proposals:** RANGER COLLEGE  
GAYLYN MENDOZA, SR. VP FOR FINANCIAL AND ADMINISTRATIVE  
SERVICES/CFO  
1240 COLLEGE CIRCLE  
RANGER, TX 76470  
  
EMAIL: [gmendoza@rangercollege.edu](mailto:gmendoza@rangercollege.edu)  
OFFICE PHONE: (254) 267-7040

Ranger College reserves the right to accept or reject any and/or all proposals and waive any and/or all formalities, technicalities, and conditions. The College may retain all proposals received for 60 days before taking any actions. Vendors shall not withdraw their proposals prior to the termination of the contract period. Ranger College will accept the proposal determined by the College to be in its best interest in accordance with applicable law. This inquiry implies no obligation on the part of the College, nor does the College's silence imply any acceptance or rejection of any proposal offer.

Gaylyn Mendoza  
Senior Vice President for Financial and Administrative Services/CFO  
Office (254) 267-7040

## **PART 1 - GENERAL**

### **1.00 SCOPE OF WORK**

The Contractor (“Vendor”; “Firm”) is to provide and include all labor, material, equipment, transportation, storage and services for the installation of a new synthetic turf surface system for the designated softball field area. The project is to include, as herein specified, but not specifically limited to the following:

1. Removal of outfield and baseline fencing, as needed.
2. Removal of foul poles, as needed.
3. Redesign of bull pen location to include turf installation.
4. Subsurface and drainage according to engineering specs following recommendations of Geotech report.
5. Independent testing of synthetic turf materials prior to shipment to project site.
6. Review and acceptance or certification of the existing permeable aggregate top course as it applies to installation of turf system, permeability and warranty implementation.
7. Installation of complete surface draining system on the RC Softball field.
8. Turf that plays like natural surface:
  - Outfield and side areas should be slower and respond to the ball as a grass surface
  - The bounce and speed of the ball should perform as natural grass surface.
  - Infield should play faster than outfield and should respond as a clay/dirt surface.
  - Infield grass surface should be slower than infield dirt area but faster than the outfield.
  - Warning track areas should be brown to match the infield and have a crushed rock feel to warn players of the fence (example – reddog, turface mix, etc.) Warning track should be in the outfield and extend down the lines to in front of the dugouts finishing with a walk way to home plate.
9. Turf color: Outfield will be an alternating green pattern. Infield, base paths, Homeplate and mound will be a brown color.
10. Installation of all field lines and markings are to be accordance to NCAA guidelines.
11. On Deck circles are brown.
12. Bases, home plates, mound pitching rubbers included for the game field and bullpen areas. The game mound and bullpen mounds should be removable Velcro system that expends from behind the rubber down past landing area. The Game Batter’s box (R and L) should be removable Velcro system. Catching area on game field should be removable Velcro system..
13. Infield should have a cooling agent mixed in to keep turf temps down. (Example: olive cores, ecotherm or coolplay or equivalent).
14. Provide two (2) copies of all appropriate maintenance and repair manuals and warranty package to Ranger College.
15. Provide tow behind SMG TurfCare grooming/sweeper unit or equative to Ranger College for field maintenance.
16. Provide ghost logo (looks like grass) in center field.
17. Provide two color text behind home plate that spells “RANGER COLLEGE”; colors are to be determined fonts and colors to be approved by Ranger College.
18. Install extra pitching rubber throwing areas. Provide 2 extra pitching areas per mound for future replacement per mound including bullpens.
19. Provide 2 extra pitching rubbers per mound (6 mounds) for future replacement as needed per the institution.
20. Requesting a minimum of eight (8) years warranty and maintenance; including 3 sets of mound and replacements per year, 1 set of batter’s box and catching area replacements (R&L) per year and 2 replacements per year, 2 replacements of each worn base area every 3 years for a total of 2 replacements. These are to be installed by the contractor and included in maintenance agreement.
21. Removal of spoils – Contractor shall be responsible for removing spoils from the site and delivering to different RC locations that are within 0-4 miles away from site.
22. RC is requesting the project be completed on or before November 30, 2025.

**There are two (2) Options for vendor to propose:**

**Option #1: SCOPE OF WORK – Conversion to Synthetic Turf Softball Infield: 11,250 SF +/-:**

- 1) Contractor will excavate approximately 7" of existing infield material in preparation for base construction, remove the spoils from site, and grade and compact the subgrade.
- 2) Contractor will furnish and install new pressure treated nail board / turf attachment system around entire perimeter of field receiving turf.
- 3) Contractor will furnish and install a 3 oz. layer of geotextile fabric material over the entire subgrade and within the perimeter collector pipe trenches with 6" overlap and stapled seams.
- 4) Contractor will furnish and install our industry standard drainage system utilizing HDPE dual wall perforated trunk lines. Following the installation of the perimeter collector pipe, a 12" flat panel drain system will be installed on top of the geo-fabric per specifications within the playing area of the playing surface. The collector pipe will terminate to the storm water drain system already in place (if available).
- 5) Contractor to furnish and install base structure aggregate. Base coarse aggregate to be #57 crushed stone, clean, compacted, at a depth of 5". Final grade aggregate, crushed #87, limestone screenings, compacted and laser graded, with depth of 1" to be installed on top of base course.
- 6) Contractor to furnish and install new synthetic turf utilizing Engineered Turf Inc. FL416S-50. FL416S-50 is designed to play like a natural clay infield. Field markings for the softball infield will be identified in colored renderings with shop drawings that will be provided for approval before turf is ordered. Style of turf pattern to be agreed upon and incorporated into shop drawings. Includes standard color selection from ETI.
- 7) Contractor to furnish and install (1) sets of base anchors and home plate and anchor for the playing field.
- 8) Contractor to sod/seed disturbed area between the synthetic turf and the natural grass.
- 9) Contractor to furnish and install Sand and Rubber infill at manufacturer's suggested ratios. All material will be installed in multiple lifts and broomed for consistency.
- 10) Contractor shall provide for the client labor, supplies, and equipment for final cleaning of the playing surfaces and left ready for immediate occupancy and use by Owner.

**Option #2: SCOPE OF WORK – Conversion to Synthetic Turf Softball Field: 43,000 SF +/-:**

- 1) Contractor will excavate approximately 7" of existing infield material in preparation for base construction, remove the spoils from site, and grade and compact the subgrade.
- 2) Contractor to furnish and install new pressure treated nail board / turf attachment system around entire perimeter of field receiving turf. The nail board will be held as close to the fence as possible.
- 3) Contractor will furnish and install a 3 oz. layer of geotextile fabric material over the entire subgrade and within the perimeter collector pipe trenches with 6" overlap and stapled seams.
- 4) Contractor will furnish and install our industry standard drainage system utilizing HDPE dual wall perforated trunk lines. Following the installation of the perimeter collector pipe, a 12" flat panel drain system will be installed on top of the geo-fabric per specifications within the playing area of the playing surface. The collector pipe will terminate to the storm water drain system already in place (if available).

- 5) Contractor to furnish and install base structure aggregate. Base coarse aggregate to be #57 crushed stone, clean, compacted, at a depth of 5". Final grade aggregate, crushed #87, limestone screenings, compacted and laser graded, with depth of 1" to be installed on top of base course.
- 6) Contractor to furnish and install new synthetic turf utilizing Engineered Turf Inc. FL416S-50 for infield. FL416S-50 is designed to play like a natural clay infield. FL407-42 will be used for the grass areas. FL407-42 is designed to play like natural grass. Field markings for the softball infield will be identified in colored renderings with shop drawings that will be provided for approval before turf is ordered. Style of turf pattern to be agreed upon and incorporated into shop drawings. Includes standard color selection from ETI.
- 7) Contractor to furnish and install (1) sets of base anchors and home plate and anchor for the playing field.
- 8) Contractor to furnish and install Sand and Rubber infill at manufacturer's suggested ratios. All material will be installed in multiple lifts and broomed for consistency.
- 9) Contractor shall provide for the client labor, supplies, and equipment for final cleaning of the playing surfaces and left ready for immediate occupancy and use by Owner.

#### **RC AND CONTRACTOR RESPONSIBILITIES:**

RC will provide contractor personnel with reasonable access and staging to all work areas under the contractor's scope during the entire construction process. Any removing / replacing fencing for access to be by owner. RC is responsible for providing 110V electrical power to within (50) fifty feet of the site for use during the construction process. RC is responsible for providing a dumpster for waste management. RC is responsible for any reclamation of grass disturbed outside of the playing field. RC is responsible for maintenance of the new synthetic turf field. The contractor will provide RC maintenance instructions and maintenance plan per specifications for new synthetic turf. If more than one mobilization is required, due to cause by others, each additional mobilization will be charged at a rate of: \$ 2,000.00 per re-mobilization.

#### **EXCLUSIONS**

- Sports equipment and accessories other than those specified in the proposal are excluded.
- All surveying and engineering not specified in the proposal are excluded.
- Dumpsters are excluded.
- All irrigation work is excluded.
- All concrete curbing is excluded.
- Union and Prevailing Wage Rates are excluded.
- All state, federal, and use taxes are excluded.
- Liquidated Damages are excluded.
- All bonding is excluded.
- All taxes are excluded.

#### **WORK COMPLETED BY CONTRACTOR BEYOND DESCRIBED SCOPE**

The College may, from time to time, request changes in the scope of the services of contractor to be performed under this agreement. Such changes, including any increase or decrease in the amount of Contractor compensation, shall be incorporated into a signed Change Order. A signed Change Order prior to starting any work that could be considered beyond the scope described.

#### **PROJECT START AND COMPLETION DATES**

Project schedule: Start date to be agreed upon by RC and contractor. The contractor to provide RC with the scope of work pertaining to installation of synthetic turf for softball field located in Ranger, Texas. Pricing for Ranger College Softball Field Conversion—Synthetic Turf as per above specifications and layout:

Base Price:

Add for logo allowance:

## **1.01 SUMMARY**

Furnish all labor, materials, tools and equipment necessary to install synthetic grass as specified herein; including components and accessories required for a complete installation, including but not limited to:

1. Acceptance of prepared sub-base.
2. Coordination with related trades to ensure a complete, integrated, and timely installation: Aggregate base course, sub-base material, grading and compacting, piping and drain components as provided.

Vendor is to provide details in their proposal regarding turf materials being proposed, site preparation, excavation, fill, backfill, aggregate base course, and site furnishings.

## **1.02 REFERENCE STANDARDS**

Vendor must provide reference to the standards that are being specified in their proposal, i.e. FM Factory Mutual Approval Guide, current addition ([www.fmaprovals.com/](http://www.fmaprovals.com/)); ASTM – American Society for Testing and Materials.

## **1.03 SUBMITTALS**

Substitutions: Other products may be acceptable if in compliance with all requirements of these specifications and approved by Ranger College prior to proposal. Information is to be in sufficient detail to indicate compliance with this request.

- Provide substantiation that proposed system does not violate any other manufacturer's patents, patents allowed or patents pending.
- Provide a sample copy of insured, not-prorated warranty and insurance policy information.

Submittals for approval prior to fabrication.

### **A. Shop Drawings:**

- Indicate field layout; roll/seaming layout; field marking plan and details for specified sports; i.e., NCAA Softball; roll/seaming layout; methods of attachment, field openings and perimeter conditions.
- Show installation methods and construction indicating field verified conditions, clearances, measurements, terminations, drainage.
- Provide joint submission with related trades when requested by the Architect.

### **B. Product Data:**

- Submit manufacturer's catalog cut sheets, material safety data sheets (MSDS), brochures, specifications; preparation and installation instructions and recommendations; storage, handling requirements and recommendations.
- Submit fiber brand/manufacture's name, type of fiber and composition of fiber.
- Submit manufacturer's instructions for installation.
- Submit manufacturer's instructions for maintenance for the proper care and preventative maintenance of the synthetic turf system, including painting and markings.

**C. Samples:** Ranger College requests samples to keep until a turf is chosen. The samples must be labeled with your company's name and address for return. Please bring the requested samples of the turf you plan to propose to site visit with Coach Shelly Paige.

- Submit one (1) synthetic turf sample, 12 in. x 12 in., representing the turf carpet portion of the product as proposed for this project.
- Submit one (1) sample of infill materials accompanied by Manufacturer's Product Data Sheets as proposed for this project.
- Submit one (1) sample any other turf infill mixtures including sand, rubber, etc. accompanied by Manufacturer's Product Data Sheets as proposed for this project.

### **D. Product Certification:**

- Submit manufacturer's certification that products and materials comply with requirements of the specifications.

**F. List of existing installations:** Submit list of existing Collegiate installations, including respective Owner's representative and telephone number and email address, and name of project that are of the similar size and scope of Ranger College.

**E. Warranties:** Submit a warranty and ensure that forms have been completed in Ranger College's name and registered with the approved manufacturer.

#### **1.04 QUALITY ASSURANCE**

Manufacturer Qualifications: Company specializing in manufacturing products specified in the section. The turf contractor and/or the turf manufacturer:

- A. Shall be experienced in the manufacture and installation of the infilled synthetic grass for minimum of three (3) years.
- B. The manufacturer must have certifications demonstrating its manufacturing efficiency with regards to quality, environment and safety management systems. Certifications are to be submitted with proposal.

#### **1.05 DELIVERY, STORAGE, AND HANDLING**

- Prevent contact with materials that may cause dysfunction.
- Deliver and store components with labels intact and legible.
- Inspect all delivered materials and products to ensure they are in good condition and are undamaged.
- Store materials/components in a safe place, under cover, and elevated above grade.
- Protect from damage during delivery, storage, handling and installation, and from other trades.
- Comply with all manufacturers' recommendations.

#### **1.06 SUBGRADE PREPARATION**

Contractor shall be responsible for removing spoils from the site and delivering them to different RC locations that are within 0-4 miles away from site.

The turf system isn't to be installed until the surface whereon such is to be lain has been proven to be within grading tolerances specified. Contractor shall hand work said surface if needed to ensure that no part of the field is outside of tolerances when tested with a string line.

#### **1.07 MATERIALS**

Synthetic grass system materials shall consist of or equivalent to the following:

1. Carpet made of polyethylene fibers tufted into a perforated backing.
2. Infill: Mixture of graded sand, natural infill, and cooling agent (**1.00** #10 for more details on infill.)
3. Glue, thread, paint, seaming fabric
4. Three (3) mound area replacements and 1 batter's box and 1 catchers' area replacement per year for the eight (8) year warranty. Two (2) replacements of each worn base area every 3 years for a total of 2 replacements (1 after year 3 and 1 after year 6 or earlier per institution).
5. The Contractor shall be responsible for providing adequate stock material of up to 1300sf of turf material to be used for the replacement of high wear areas at 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> base, and include (2) two visits to address these areas as directed by Ranger College during the eight-year warranty period of the field.

#### **1.08 SCHEDULING**

Contractor shall coordinate the work with installation of work of related trades as the project proceeds.

#### **1.09 WARRANTY**

- A. The turf system shall be warranted against ultraviolet degradation, manufacturing defects of any kind, faulty installation including defective seams, premature wear and tear and/or turf thinning and/or fiber break down. Duration of warranty shall be for a minimum period of eight (8) years from the date of completion. The manufacturer's warranty is to be provided in detail. The warranty shall exclude vandalism and acts of God

beyond the control of Ranger College. The Contractor is required to provide the Warranty in writing to Ranger College that covers defects in the installation workmanship, and further warrant that the installation was done in accordance with the manufacturer's recommendations. Any deviations to the warranty requested must be prominently noted in the proposal.

B. Warranty shall be non-prorated.

#### **1.010 ADDITIONAL CONSIDERATIONS**

In order to compensate for settling and compaction of infill material, Contractor shall be responsible for returning to project site after the first season of play has concluded (or a minimum of 4 months after the turf system installation is completed) to top dress the field with additional infill material. Contractor shall be responsible to furnish, place, and grade infill as needed to bring the infill material back to its original depth.

#### **1.011 MAINTENANCE SERVICES**

- The Contractor shall train the Ranger College facility maintenance and Athletic staff in the use of the turf manufacturer's recommended maintenance equipment.
- The Manufacturer must provide maintenance guidelines and a maintenance video to the facility maintenance staff.

#### **1.012 INSTALLATION**

- A. All installation operations shall be performed in accordance with manufacturers' guidelines and by personnel trained and authorized by the manufacturer to install their synthetic turf system to meet all specification of this request.
- B. The turf system shall be installed to yield a smooth uniform field surface upon completion.
- C. All inlain lines shall be straight such that they do not deviate from a true line over their entire length.
- D. The turf system is to have a clean uniform appearance upon completion of the project.

#### **1.013 CLEAN UP**

Contractor should keep the field area clean throughout the process of the work. Contractor shall take special care to collect and remove all tools, loose turf materials, and/or other debris generated during turf installation process to guarantee that no foreign matter will be buried within the infill material. Contractor should also clean the surface of the field of all debris and foreign matter upon completion of the work.

#### **1.014 FINAL INSPECTION**

Synthetic turf found not to comply with this request or contract documents shall be reworked or replaced at the Contractors expense until specifications are met.

### **PART 2 – STANDARD TERMS AND CONDITIONS**

#### **2.00 ANNULMENTS AND RESERVATIONS**

- Ranger College shall accept the proposal determined to be in its best interest. It is not the intent of any condition or specification in the request for proposal to prohibit any responsible respondent from submitting a proposal.
- The College also reserves the right to inspect and reject all materials, products, and workmanship furnished to the College for defects, non-compliance with the requested specifications or unauthorized substitutions. Rejected materials and products will be returned at the vendor's expense. Labor will be provided at the vendor's own expense if found in violation of this requirement.
- This request is not construed as a contract or a commitment of any kind. The request for proposal does not commit Ranger College to pay for any costs incurred in the preparation and submission of proposals or for any costs incurred prior to the execution of a final contract.

- Ranger College is not obligated to purchase any goods and/or services, if funds are not allocated by the legislative session of the State of Texas or the RC Board of Regents. The College's obligation is payable only and solely from funds available for the purpose of this project. Lack of funds shall render this contract null and void to the extent funds are not available.

## **2.01 SCHEDULE OF STANDARD CONTRACT FORMS**

The following forms will be required for the execution of the Contract on the subject project and will be provided by or requested by the Ranger College General Counsel:

- A. GENERAL CONDITIONS OF THE CONTRACT FOR CONSTRUCTION:**
- B. STANDARD FORM OF AGREEMENT BETWEEN OWNER AND CONTRACTOR**
- C. PERFORMANCE AND PAYMENT BONDS** equal to 100% of the ultimate contract amount will be required on this project.
- D. LIST OF SUBCONTRACTORS:** Contractor is to provide Company Name, Address, Email Address, Phone number, Specialty, License number
- E. CHANGE ORDERS, if needed.**
- F. CONSENT OF SURETY TO REDUCTION IN OR PARTIAL RELEASE OF RETAINAGE**
- G. CERTIFICATE OF SUBSTANTIAL COMPLETION**
- H. CONSENT OF SURETY COMPANY TO FINAL PAYMENT**

## **2.02 DELIVERY**

Delivery of equipment, supplies and services must be made by the successful contractor to the site located below:

Ranger College  
Softball Field  
1240 College Circle  
Ranger, Texas 76470

Specifically, in the field, on the first base side. No allowance for loss, breakage, damage or difficulties shall be made.

## **2.03 BILLING, PAYMENT AND DISCOUNTING**

- All invoices are to be submitted by mail or email to:

Ranger College  
Accounts Payable Department  
Attn: Gaylyn Mendoz, Sr. VP for Financial and Administrative Services/CFO  
1240 College Circle  
Ranger, TX 76470  
Email: [gmendoza@rangercollege.edu](mailto:gmendoza@rangercollege.edu)

- All payments will be net thirty (30) days after receipt of a correct invoice to the Accounts Payable Department and required approvals from Ranger College administration. If a cash discount is allowed for prompt payment, please indicate on the invoice. Partial payments may be paid if partial shipments have been made. Any penalty for delayed payment must be stated on the invoice.

## **2.04 TAX EXEMPTIONS:**

Prices shall not include Federal Excise or Texas State Sales and Use Taxes as Ranger College is exempt from the payment of these taxes. Exemption Certificates for the Federal Excise Tax and State of Texas Sales Tax will be furnished upon request.



## **2.05 PROPOSAL PRICE REQUIREMENTS**

Bid total project lump sum fixed price. Include a list of specific items that are included in the price, for all services as specified.

## **2.06 REASONABLE CARE**

The Contractor agrees to use reasonable care at all times while on the Ranger College property taking care not to damage buildings, fencing, etc. Any property noticed to be damaged on day of services, if witnessed, will be the Contractor's responsibility to repair or replace it to the satisfaction of the College.

## **2.07 INSURANCE**

Copies of the successful Contractor's liability insurance and workman's compensation certificates will be required. Ranger College is to be listed as an additional insured and certificate holder. This Certificate does not amend, extend, or alter the coverage afforded by the policies below.

- Commercial General Liability- \$1,000,000 bodily injury, \$1,000,000 property damage.
- Automobile Liability- \$1,000,000 bodily injury, \$1,000,000 property damage.
- Worker Compensation- Each accident- \$1,000,000, disease policy limit- \$1,000,000, disease each employee- \$1,000,000.

The insurance requirements also apply to any sub-contractor(s) in the event that any work is sublet. The vendor is responsible to ensure that the sub-contractors meet the minimum insurance requirement limits according to the law.

Should any of the policies be canceled before the expiration date, the issuing company will mail thirty (30) days written notice to the certificate holder, Ranger College.

The vendor shall be required to waive all right of subrogation against the College, its officials, employees and volunteers for losses arising from work performed by vendor.

The vendor shall be required to hold the College harmless from, and indemnify it against, all liability, including attorney's fees, which may arise from and accrue directly from the performance of the work or any obligation of the vendor or failure of the vendor to perform any work or obligation provided for in this agreement.

## **2.08 CONFLICT OF INTEREST**

No public official shall have interest in this contract, in accordance with Vernon's Texas Codes Annotated, Local Government Code Title 5, Subtitled C, Chapter 171 and Chapter 176. See the state law *State of Texas Government Code Chapter 176* requirements below.

Ranger College Officers are as follows: **Board of Trustees:**, Jackie Stephens (Chair) Shawn Wells (Vice Chair); Vana Dains (Secretary), Della Carey, Doug Crawly, Sandi Herod, Bobby Murry, JoAnn Greenwood, and Gay Ann Wolford.

**Administration:** Mr. Derrick Worrels, President; Mrs. Gaylyn Mendoza, Sr VP of Financial and Administrative Services/CFO; Mr. Dixon Bailey, Dr. Dayna Prochaska, Dr. Lindy Matthews, Mr. Ahmy Arca, Mrs. Debbie Karl.

## **2.09 ETHICS:**

The contractor shall not accept or propose gifts or anything of value nor enter into any business arrangement with any employee, official or agent of Ranger College.

## **2.010 STATE LAW REQUIREMENTS**

- This agreement will be governed and construed according to the laws of the State of Texas. This agreement is performable in Eastland County, Texas.

- All equipment, supplies and services furnished under this contract shall comply with applicable laws, ordinances and regulations. The bidder shall give all notices and comply with all laws, ordinances, rules and regulations, and without such notice to the authorized College's representative, the bidder shall bear all costs arising there from.
- On May 30, 1995, Governor George Bush signed Senate Bill 1. It became effective on the day he signed it. The following is a requirement included in this law. It is mandatory that the College must include this in all quotes, bids, and proposals. Each vendor must respond to this section of the law.

❖ **Section 44.034 TEC. Notification of Criminal History of Contractor.**

(This section does not apply to a publicly held corporation).

(a) A person or business entity that enters into a contract with a school district must give advance notice to the district if the person or an owner or operator of the business entity has been convicted of a felony. The school district must have advance notice that a person, owner, or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony.

(b) A school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract.

❖ **State of Texas Government Code Chapter 176**

Vendors submitting a response to a Ranger College Request for Proposal are responsible for complying with all applicable laws, ordinances and regulations including the provisions of the State of Texas Government Code Chapter 176. As applicable, the person submitting a response this request must complete and submit a Conflict of Interest Questionnaire Form CIQ, in a format approved by the Texas Ethics Commission. **This form is to be included with your proposal.** A copy of the CIQ form can be found at the Texas Ethics Commission Web site: <https://www.ethics.state.tx.us/forms/conflict/>

### **PART 3 – FORMS**

All of the following forms, in addition to the forms and information requested, must be submitted with the proposal.

1. Contractor's Proposal
2. Contractor Information Form
3. Proposal Acknowledgment Form
4. Contractor's W-9
5. CIQ Form
6. Proposal Proof of Certificate of Insurance with Worker's Compensation
7. List of Sub-Contractors
8. List of References

The No Proposal Form must be submitted if your company isn't able to provide a proposal.

## NO PROPOSAL NOTIFICATION

We place significant value in your company, and we prefer to have your firm as a vendor and supplier. In order to assist us with our process, please specify your decision to opt out of this solicitation.

1. ☐ **WE WISH TO SUBMIT A NO PROPOSAL AT THIS TIME.**  
☐ Do not supply the requested product/service  
☐ Quantities offered or scope of job is TOO SMALL to be supplied by company  
☐ Quantities offered or scope of job is TOO LARGE to be supplied by company  
☐ Specifications are "too tight" or appear to be written around a proprietary product.  
☐ Cannot offer against Manufacturer or Distributor on these products(s).  
☐ Time frame for response was too short. (Please explain the reason for this judgement: \_\_\_\_\_.)  
☐ Other \_\_\_\_\_
2. ☐ **PLEASE DELETE OUR NAME FROM FUTURE PROPOSAL LISTS FOR THIS TYPE OF COMMODITY.**
3. ☐ **WE ARE SUBMITTING A "NO PROPOSAL" AT THIS TIME, BUT PLEASE INCLUDE US ON ALL FUTURE BIDS.**
4. ☐ **PLEASE INCLUDE OUR COMPANY TO RECEIVE FUTURE PROPOSAL S FOR THE FOLLOWING COMMODITIES:**
  1. \_\_\_\_\_
  2. \_\_\_\_\_
  3. \_\_\_\_\_
  4. \_\_\_\_\_

Company Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Authorized Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

(Street and P.O. Box if used for mail)

City, State, Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address \_\_\_\_\_

Date: \_\_\_\_\_

**CONTRACTOR INFORMATION**  
**Cooperative Contract Proposal Request for**  
**Athletic Field Synthetic Turf**  
**(Must Be Signed and Returned with Proposal)**

*Please type or print legibly:*

Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Project Manager assigned to RC project: \_\_\_\_\_

Project Manager's E-mail: \_\_\_\_\_

- Vendor agrees to comply with all terms, conditions and specifications? ☐ **Yes** ☐ **No**
- Proposal is submitted according to specifications? ☐ **Yes** ☐ **No**
- Brochures and/or samples have been submitted for any products offered as an "equivalent" item or substitute for referenced items? ☐ **Yes** ☐ **No**
- In what state is your principal place of business? \_\_\_\_\_
- Does your company employ more than 500 employees? ☐ **Yes** ☐ **No**
- Prices proposed are guaranteed through **December 31, 2025**. ☐ **Yes** ☐ **No**
- Email where would your company prefer to receive purchase orders?  
**Email** \_\_\_\_\_
- Check any Texas State or Cooperative Contracts your company has been awarded?  
☐ BuyBoard ☐ Choice Partners ☐ PACE ☐ Tarrant County Co-op ☐ TipsUSA  
☐ TXMAS ☐ Omnia Partners ☐ Other \_\_\_\_\_

**Any additional fees, such as permits, must be included in the total cost of the project.**

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Name of Authorized Officer or Representative

\_\_\_\_\_  
Contractor Proposal Number

\_\_\_\_\_  
Title of Officer or Representative

\_\_\_\_\_  
Date

**PROPOSAL ACKNOWLEDGEMENT**  
**Cooperative Contract Proposal Request for**  
**Softball Field Synthetic Turf Conversion**  
**(Must Be Signed and Returned with Proposal)**

Date: \_\_\_\_\_

The undersigned affirms that they are duly authorized to execute this proposal and forth coming contract, that this company, corporation, form, partnership or individual has not prepared this proposal in collusion with any other Contractor, and that the content of this proposal as to prices, terms or conditions has not been communicated by the undersigned, nor by any employee or agent, to any other person engaged in this type of business prior to the official submittal of this proposal.

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Company Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Authorized Representative's Email Address

\_\_\_\_\_  
Authorized Representative's Printed Name

\_\_\_\_\_  
Authorized Representative's Signature

**REFERENCE FORM**  
**Cooperative Contract Proposal Request for**  
**Softball Field Synthetic Turf Conversion**  
**(Must Be Signed and Returned with Proposal)**

**PLEASE TYPE OR ATTACHED YOUR REFERENCE LIST HERE**

<b>Company Name</b>	
<b>Contact Person</b>	
<b>Email Address</b>	
<b>Phone Number</b>	
<b>Project Name/Number</b>	

<b>Company Name</b>	
<b>Contact Person</b>	
<b>Email Address</b>	
<b>Phone Number</b>	
<b>Project Name/Number</b>	

<b>Company Name</b>	
<b>Contact Person</b>	
<b>Email Address</b>	
<b>Phone Number</b>	
<b>Project Name/Number</b>	

<b>Company Name</b>	
<b>Contact Person</b>	
<b>Email Address</b>	
<b>Phone Number</b>	
<b>Project Name/Number</b>	

<b>Company Name</b>	
<b>Contact Person</b>	
<b>Email Address</b>	
<b>Phone Number</b>	
<b>Project Name/Number</b>	

<b>Company Name</b>	
<b>Contact Person</b>	
<b>Email Address</b>	
<b>Phone Number</b>	
<b>Project Name/Number</b>	

<b>Company Name</b>	
<b>Contact Person</b>	
<b>Email Address</b>	
<b>Phone Number</b>	
<b>Project Name/Number</b>	

This form may be copied as needed.

**SUB-CONTRACTOR LIST**  
**Cooperative Contract Proposal Request for**  
**Softball Field Synthetic Turf Conversion**  
**(Must Be Signed and Returned with Proposal)**

<b>Company Name</b>	
<b>Contact Person</b>	
<b>Specialty or Trade</b>	
<b>Email Address</b>	
<b>Phone Number</b>	
<b>License Number</b>	

<b>Company Name</b>	
<b>Contact Person</b>	
<b>Specialty or Trade</b>	
<b>Email Address</b>	
<b>Phone Number</b>	
<b>License Number</b>	

<b>Company Name</b>	
<b>Contact Person</b>	
<b>Specialty or Trade</b>	
<b>Email Address</b>	
<b>Phone Number</b>	
<b>License Number</b>	

<b>Company Name</b>	
<b>Contact Person</b>	
<b>Specialty or Trade</b>	
<b>Email Address</b>	
<b>Phone Number</b>	
<b>License Number</b>	

<b>Company Name</b>	
<b>Contact Person</b>	
<b>Specialty or Trade</b>	
<b>Email Address</b>	
<b>Phone Number</b>	
<b>License Number</b>	

<b>Company Name</b>	
<b>Contact Person</b>	
<b>Specialty or Trade</b>	
<b>Email Address</b>	
<b>Phone Number</b>	
<b>License Number</b>	

This form may be copied as needed.