



Coaching Questions

Employee Name: _____
Evaluated By: _____

1. What was your greatest accomplishment this year?

Comments: _____

2. What do you hope to accomplish over the coming year?

Comments: _____

3. What position at the college do you want to move to next?

Comments: _____

4. Where do you feel there's room for you to improve?

Comments: _____

5. Do you feel that the division/team is working well collaboratively?

Comments: _____

6. What are the main drivers of success in the college?

Comments: _____

7. Are you comfortable with our mission/vision statement and core values, and are there areas that need improvement?

Comments: _____

8. Do you have everything you need to perform your job?

Comments: _____

9. Where has administration helped and hindered your work?

Comments: _____

10. Do you have any questions for me related to your work here and your future goals at the college?

Comments: _____

Please outline below how employee will contribute to community involvement and show support at college events:

Additional Comments: _____

Employee Signature: _____

Date: _____

Evaluator Signature: _____

Date: _____