

**Ranger College**  
**Board of Regents Meeting Minutes**  
**November 16, 2021- 6 pm-Goleman Library Board Room**

**Members Present**

Jackie Stephens, Chairman  
Jo Ann Greenwood, Vice Chairman  
Sandi Herod, Secretary  
Doug Crawley  
Bobby Murry Della Carey  
Ron Butler  
Gay Ann Wolford

**Faculty and Staff Present**

Dr. William Campion  
Lindy Matthews  
Dayna Prochaska  
Stan Feaster  
Gaylyn Mendoza  
Stephanie Worrels  
Dr. Matt Underwood  
Lance Hawvermale  
Derrick Worrels

**Agenda Item #1- Call Public Meeting to Order**

Regent Stephens called the meeting to order at 6:00 p.m.

**Agenda Item #2- Prayer**

Dr. Campion voiced a word of prayer.

**Agenda Item #3- Pledge of Allegiance**

The Ranger College Choir performed the National Anthem. Regent Stephens led the Board in the pledge of allegiance.

The Ranger College Choir performed another number. Dr. Bland announced that the choir will be performing on December 4, 2021, at 7:30 pm with the Tarleton State University Choir which will require tickets and December 6, 2021 in the Ranger College Auditorium at 7:30 pm.

**Agenda Item #4- Consider and Approve Minutes of the Presidential Search Committee Meetings (Previously Sent)**

Regent Murry made and Regent Herod seconded a motion to approve the minutes of the presidential search committee meetings. The motion carried.

**Agenda Item #5- Consider and Approve Grant Equipment Purchases to be used for the TWC JET Grant**

Ms. Mendoza stated that we were awarded another JET grant for automotive technology. We have 90 days to get this tied down with a purchase and then build it. The best proposal was received from Advanced Trailer for \$198,200. We researched the company, and they look credible. We provided specs of exactly what is required by the grant.

Regent Crawley made and Regent Wolford seconded a motion to approve the proposal for the equipment purchased funded through the JET grant of the automotive technology equipment trailer (RFP 2022-21-001) to Advantage Trailer for \$198,200. The motion carried.

**Agenda Item #6- Consider and Approve August 2021 Financial Statement (FY 2021)**

Ms. Mendoza stated that SGW is trying to have the audit ready for the December Board meeting.

Dr. Campion discussed that Mr. Worrels is currently at a political event and will be at the meeting soon.

Ms. Mendoza discussed the August 2021 (FY 2021) and answered any questions. Ms. Mendoza discussed that there will be additional income reported on the audit that is all related to lost revenue that we can claim on the grant. The sale of Victor Cornelius has been extended to December 31, 2021. Mr. Crawley asked if the insurance or contractor paid for the damages due to the winter storm. Ms. Mendoza discussed that the insurance funded us, and we paid them back the remaining funds. The funds that we spent were related to repairs, however the insurance proceeds also included labor costs performed by our maintenance department.

Ms. Mendoza pointed out that under federal funds the CARES Act was all spent, but we continue to use the CRRSAA funds. We had roughly a \$2.7 million increase in revenue which was due to federal support.

Regent Murry made and Regent Greenwood seconded a motion to approve the August 2021 financial statement (FY2021). The motion carried.

**Agenda Item #7- Consider and Approve September 2021 Financial Statement (FY 2022)**

Ms. Mendoza discussed that September is always a little misleading since you have all the revenue for tuition and fees but only the expenses for September. In the federal funds the new grant is the ARP grant which is the third part of the HEERF and the \$754,000 is all lost revenue which is due to decrease in student credit hours enrolled in the Fall 2021 semester. Fees did increase but we still have a loss from last year. We can claim this on the grants which will help but that will end. Ms. Mendoza discussed that the expenses are for one month of activity. The larger increase on the front page is due to the insurance increase. The third page of the expenses shows the total expenditures which is \$4.4 million. Mr. Crawley asked why legal fees are built into the budget. Ms. Mendoza discussed that the legal fees include a safety net. Ms. Mendoza discussed that the audit was going well. We need to provide a few more memos related to the grant and a few fraud questionnaires.

Regent Murry made and Regent Herod seconded a motion to approve the September 2021 financial statement (FY 2022). The motion carried.

### **Agenda Item #8- Consider and Approve Personnel Issues/Contracts**

Dr. Campion discussed the personnel issues and contract non-renewals.

Regent Herod made and Regent Greenwood seconded a motion to approve the personnel issues/contracts. The motion carried.

### **Agenda Item #9- Consider and Approve Recommendations of the Policies and Procedures Committee**

Ms. Matthews discussed the proposed changes to local policies EE (LOCAL), GK (LOCAL), GE (LOCAL), FB (LOCAL), FC (LOCAL), FJ (LOCAL), FLE (LOCAL), FK (LOCAL), EA (LOCAL), EBA (LOCAL), ECC (LOCAL), EDA (LOCAL), EGA (LOCAL), EGAA (LOCAL), DC (LOCAL), and the new Distance Education Policy.

Regent Butler made and Regent Greenwood seconded a motion to approve the recommendation of the policies and procedures committee. The motion carried.

### **Agenda Item # 10- Consider and Approve Title IX CEO Summary Report**

Ms. Matthews discussed the Title IX CEO Summary Report and answered any questions.

Regent Murry made and Regent Herod seconded a motion approve the Title IX CEO Summary Report. The motion carried.

### **Agenda Item #11- Consider and Approve Revised Organizational Chart**

Dr. Campion discussed that we would like to table the organizational chart.

Regent Crawley made and Regent Murry seconded a motion to table the organizational chart and add names of the President's direct reports. The motion carried.

### **Agenda Item #12- Consider and Approve Revised Faculty Handbook**

Ms. Prochaska discussed that we made a few changes to the Faculty to Handbook including the COVID-19 policy. We also added our new learning management system (CANVAS).

Regent Crawley made and Regent Wolford seconded a motion to approve the revised Faculty Handbook. The motion carried.

### **Agenda Item #13- Consider and Approve QEP Budget**

Mr. Hawvermale discussed the proposed QEP budget. The QEP is something that every college chooses to implement that will increase student success. Whatever you tell SACS that your QEP is, you have to demonstrate that the College is financially committed to the QEP. The QEP is a 100-page document that Mr. Hawvermale is writing. A student information system will allow departments to communicate with each other. The new student information system will improve communication across departments but also eliminate a lot of barriers for students. We are considering a Jenzabar product. The budget will be overseen by Ms. Mendoza.

Regent Wolford made and Regent Herod seconded a motion to approve the QEP budget. The motion carried.

### **Agenda Item # 14- Receive Information on Board Election Issues and "places"**

Ms. Mendoza discussed that the Board election will be Saturday, May 7, 2022. First day to file for a place on the ballot is January 19, 2022 and the last day to file is February 18, 2022.

The seats that are coming up for re-election are Regent Wolford, Regent Herod, Regent Stephens, and the vacant position. Mr. Stephens discussed that we have a vacant seat that has been vacant for a while. Jerry Glidewell and Vicki Gerdes have shown interest in that seat. If you know someone that would like to serve on this Board, we can throw it out there and see if anyone would like to fill the vacant seat. Dr. Champion discussed that we are at the time limit on this vacancy that means that if you fill it right now you are going to encourage people to have a contested race if you wait just a little while you can appoint someone. So, what you do here is up to you but those are the two sides to that coin. Mr. Crawley stated that if we appoint someone, they will be in that seat for two years, they will not get the 6-year term. Regent Crawley made and Regent Murry seconded a motion to enter executive session. The motion carried. The Board entered executive session at 7:18 pm. The Board concluded its executive session and reconvened into public session at 7:34 pm.

**Agenda Item #15- Receive Resignation from Current President and CEO**

Mr. Stephens expressed gratitude for everything that Dr. Champion has done for Ranger College. Mr. Stephens would like for Dr. Champion to pick a date in December to give people the opportunity to stop by and say thank you. We could potentially have this from 4-6 pm.

**Agenda Item #16- Announcements**

Dr. Champion stated that Friday, December 3, 2021, will be our graduation and Judge Fields will be our guest speaker. Mr. Worrels spoke about his trip to Eastland to meet the new District Representative. Dr. Champion stated that the Choir Concert will be December 6, 2021, at 7:30 pm. Dr. Champion praised Dr. Underwood on how well he is doing at Erath and Brown County Centers. The next Board meeting will be held December 8, 2021, at 6 pm.

**Agenda Item #17- Adjourn**

Regent Wolford made and Regent Greenwood seconded a motion to adjourn. The motion carried. The meeting adjourned at 7:48 pm.