

RANGER COLLEGE
SYLLABUS
VOCATIONAL NURSING DEPARTMENT

FALL SEMESTER 2010

Course Number and Title: VNSG 1263 Clinical I

Credit Hours: 2

I. CATALOG DESCRIPTION

A method of instruction providing detailed education, training and work-based experience, and direct patient/client care, generally at a clinical site. Specific detailed objectives are developed for each course by the faculty. On-site clinical instruction, supervision, evaluation, and placement is the responsibility of the college faculty. Clinical experiences are unpaid external learning experiences. Courses may be repeated if topics and learning outcomes vary.

II. TEXTBOOK(S)

Drug Guide for Nurses, 12th Edition, F.A. Davis

Taber's Cyclopedic Medical Dictionary, 21st Edition, F.A. Davis

Introductory Medical-Surgical Nursing, 10th Edition, Timby/Smith

III. SCANS COMPETENCIES

This course covers Scan Competencies #s C1, C2, C3, C4, C5, C6, C7, C9, C10, C11, C12, C13, F1, F2, F5, F6, F8, F9, F10, F13, F14, F15, F16, F17.

IV. COURSE OBJECTIVES TO REACH DELC REQUIREMENTS

The student will:

1. Be responsible for getting patient assignments from instructor.
2. Read in nursing books to develop and write a plan of clinical prep for each patient.
3. Report to clinical facility on time.
4. Gather and organize report information on assigned patients.
5. Perform patient activities in a timely manner.
6. Assist to charge patients for supplies while being cost conscious.
7. Discuss pertinent patient information as needed with instructor, or other members of health care team to provide safe and effective care.
8. Work with others on the health care team appropriately.
9. Do patient teaching throughout the day as you care for the patient.
10. Maintain patient confidentiality at all times per HIPPA guidelines.
11. Document appropriately in patient records.
12. Use the systematic nursing process approach throughout the day to collect data, plan, implement and evaluate the patient care.
13. Use computers as needed or assigned in clinical areas to augment patient care.
14. Perform nursing tasks per clinical policies while continually monitoring and improving techniques.

15. Utilize time management skills to complete patient care and other assigned tasks by end of shift.
16. Calculate medication dosages appropriately as needed.
17. Be prepared by bringing all clinical equipment and paperwork.
18. Be able to perform patient care procedures such as turning, lifting, bathing, transferring, as well as other assigned duties as indicated by instructor.
19. Maintain professional appearance and adhere to dress code at all times.
20. Identify client's unmet health needs and act as an advocate for clients basic needs, including following established procedures for reporting/solving institutional client care problems.
21. Serve as a positive role model for students and peers and demonstrate behaviors which promote a positive image of vocational nursing.

V. COURSE/CLASSROOM POLICIES

See VN Handbook.

ADA Statement: Ranger College provides a variety of services for students with learning and/or physical disabilities. The student is responsible for making the initial contact with the Ranger College Counselor. It is advisable to make this contact **before** or **immediately** after the semester begins.

- VI. Admissions, employment, and program policies of Ranger College are nondiscriminatory in regard to race, creed, color, sex, age, disability, and national origin.

VII. RECEIPT OF SYLLABUS

Separate page; signed and returned to instructor.

VIII. ASSESSMENT

GRADING

100 – 92 = A

91 – 86 = B

85 – 80 = C

Below 80 = F

All students must achieve an average grade of 80% to remain in the program. See the clinical grading sheet.

GUIDELINES FOR CLINICAL PERFORMANCE

In order to function effectively in the health care profession, certain personal and professional characteristics must be demonstrated. The clinical rules and regulations listed below are for the student's training and benefit so that he/she can function personally and professionally in the health care profession upon the completion of the program.

If a student breaks the rules during any clinical semester, she/he will be subject to clinical failure or dismissal from the program.

THINGS THAT COULD LEAD TO DISMISSAL INCLUDE:

A. Professional Behavior

1. Leaving the clinical area without permission.
2. Failure to call the clinical area one (1) hour prior to the shift or as soon as clinic opens to notify the instructor/supervisor.
3. Displaying a disrespectful attitude to faculty, staff, patients, or peers.
4. Failure to complete assignments or turn in assignments in a timely manner.
5. Administering a medication without having it checked/approved by an instructor or assigned designated supervisor.
6. Failure to return from meals or breaks at assigned time.
7. Obscene or crude language or gestures.
8. Disrupting clinical---includes receiving personal telephone calls that are not an emergency, bringing beepers or cell phones to clinical, using facility phones (except pay phones) when situation is not an emergency. All personal phone calls to the facility should be directed first to the student's instructor.
9. Smoking while in uniform in non-smoking areas.

B. Unsafe Actions

1. Failing to follow instructions.
2. Medication errors.
3. Repeating poor clinical practices and/or showing poor judgment after being counseled by the instructor.

C. Reasons a student will be dismissed from clinical and counted absent include but are not limited to:

1. Smelling of alcohol while in the clinical area.
2. Behavior which indicates chemical impairment. Student should realize that suspicion of chemical impairment will result in drug testing.
3. Dressing inappropriately when coming to clinical or exhibiting inadequate personal hygiene. If the student can adequately improve appearance within thirty (30) minutes, she/he may continue with clinical. (Appropriate clinical dress is specified in the **Vocational Nursing Handbook**.)
4. Arriving for clinical over thirty (30) minutes late.
5. Having an illness that may be transmitted to patients.

6. Arriving at clinical without clinical paper work. Example: prep paper; attendance sheets; procedure sheets; etc.

D. Reasons for immediate dismissals from clinical and subject to dismissal from the program. Note: Dismissal from the program will result in a semester grade of “F” for clinical.

1. Releasing confidential information about patients.
2. Physical or verbal abuse of a patient, staff member, visitor, peer, or instructor.
3. Patient abandonment.
4. Cheating, lying, or stealing.
5. Failing to report medication errors.
6. Arriving at a clinical site smelling of alcohol.
7. Positive drug screens.
8. Having a cell phone on clinical site.

CLINICAL PROCEDURE SHEET

Student Clinical Evaluation Forms are based on Level I, Level II, and Level III progressive levels of Clinical Functioning (Clinical Competency). The Procedure Check Sheet has been structured to coincide with the Clinical Evaluation Forms. The Students' Clinical Competency on each level will be determined by a combination of the Clinical Evaluation Form and the Procedure Check Sheet.

The Procedure Check Sheet is divided into two separate Skills Levels. Level I Skills are for the Level I Clinical Competencies. Level I is the first Clinical Rotation. Level I Skills are grouped together, and coincide with Level II and Level III Clinical Competencies. Levels II and III are the Students' second and third Clinical Rotations. The Students will have three (3) Clinical Rotations during the School Year, and will receive an Evaluation at the end of each rotation.

The Student is expected to complete a minimum of 6 procedures each level and a total of 18 before graduation of the procedures listed in the Procedure Check Sheet. Students are encouraged to take advantage of their opportunities to perform these skills, and get as many procedures as possible completed. The Student may perform Procedure Level II---III skills while they are actually in Level I, if they have learned the skill in Class or Lab.

The Student must perform the skill adequately 3 times before they are allowed to perform the procedure without supervision however, any invasive procedure will continue to require supervision throughout the year.

It is the Student's responsibility to inform the Clinical Instructor of your need/desire to perform the skill. The Instructor will supervise the Student's performance of the skill, and if the Student performed the skill competently, the Instructor will sign the Progress Sheet. Competency of Student performance is at the discretion of the Instructor. The Instructor's signature on the Progress Sheet indicates the Student performed the skill competently. Obviously, the Student may perform a procedure several times before demonstrating Clinical Competence.

The Student's Procedure Check Sheet must be brought to the Clinical Unit each time the Student is in Clinical Lab. The Instructors may not sign for a procedure the next day, or any other time.

The Clinical Check Sheet and Procedure List will be turned in each time the Student is to receive a Clinical Evaluation.

NOTE

Procedures requiring the use of Surgical Aseptic Techniques must be monitored by an Instructor each time you perform a procedure.

LEVEL I SKILLS

Procedure

Antiembolic Hose Application
Bath, Bed/Partial/ Shower/Tub
Bath, Sitz
Blood Pressure
Body Mechanics
Catheter Care
Catheterization of the Male, Single/Foley
Catheterization of the Female, Single/Foley
Catheter, DC Foley
Feeding Patient
Height/Weight
Hoyer Lift
Intake and Output, Fluid
Isolation
Oral Care
Perineal Care
Pulse, Apical/Radial, Apical---Radial
Pulse, Temporal/Carotid/Femoral/Popliteal/Pedal
Restraints, Ankle/Wrist/Hand/Mitt
Shaving Male Patient, Electric/Safety Razor
Temperature, Axillary, Mercury/Electronic Thermometer
Temperature, Oral, Mercury/Electronic Thermometer
Urine Collection, Clean Catch Specimen
Temperature, Tympanic or Temporal

LEVEL II & III

Students must complete all skills before graduation,
if opportunity presents itself.

All students should do these procedures as many times as possible, not limited to 3 times.

Procedure

Bandaging, Gauze/Roll/Kerlex
Bandaging, Ace Application
Breathing, Deep and Coughing
Calculation of Intravenous Rates
Calculation of Medication Dosages
Cold Applications, Wet
Cold Applications, Dry
Conversion Table of Measurements
Convert IV to Heplock
Dressing Change, Wound Care

Dressing Change, Sterile
Enema, Cleansing/Retention
Enema, Fleets
Feedings, Enteral
Glucometer/Accucheck
Gastric Gavage/Lavage
Heat Applications, Dry
Heat Applications, Wet
Initiating IV Therapy
Injections, IM
Injections, Intradermal
Injections, SC
Insertion, NG Tube
Intravenous Monitoring
Intravenous, Discontinuing Infusion
Intravenous, Changing Bottle/Bag and Tubing
Occult Blood, Guaiac
Suction, Oropharyngeal
Surgical Prep
Suture Line Care, Suture/Clip/Staple Removal
Tracheostomy Care/Suctioning
Three Week Medication Pass
Urine Collection from Catheter

CLINICAL COMPETENCIES LEVEL I

Upon completion of Level I (one semester), the student vocational nurse will:

1. Accept the role of the beginning vocational nurse by:
 - a. Identifying the responsibilities and limitations of a student.
 - b. Participating in patient care by appropriately following instructions.
 - c. Consulting clinical instructor regarding learning needs.
 - d. Accepting constructive criticism
2. Participate in communicating with patients, staff, and instructors by:
 - a. Recording information on patient's chart legibly, using appropriate terminology and spelling.
 - b. Reporting pertinent information to clinical instructor and head/charge nurse in a professional manner.
3. Identify the components of the nursing process by:
 - a. Identifying the logical sequences of assessment.
 - b. Utilizing knowledge of basic human needs to identify and list assigned patient's actual and potential health problems.
 - c. Perform a basic assessment to assist in identifying health status.
 - d. Implement a plan of care to assist client to meet basic physiological needs including circulation, nutrition, oxygenation, activities, elimination, comfort, pain management, rest, and sleep.
4. Accept responsibility for personal/professional development by:
 - a. Participating in clinical experience by attending and reporting promptly.
 - b. Utilizing appropriate hygiene measures to present a professional appearance.
 - c. Indicating a desire to learn by interacting with colleagues.
 - d. Expressing self confidence with patients and colleagues.
5. Identify scientific principles related to nursing by:
 - a. Identifying normal structure and function of the body.
 - b. Identifying basic principles of microbiology and participates in the prevention of nosocomial infections.
6. Participate in patient care by utilizing Level I skills objectives to meet basic human needs.
 - a. Relating clinical learning with classroom theory and patient data.
 - b. Performing competently Level I skills as stated in clinical objectives.
 - c. Identifying and participating in basic principles of safety.
 - d. Recognizing organizational principles involved with patient care.

STUDENT CLINICAL RESPONSIBILITIES

1. Know what facility and area you are to report to and what time to report. Know what patient or patients you are assigned.
2. Be at the facility ready to go to work at time determined by instructors.
3. If you are going to be absent that day, call the area where you are assigned and tell them. DO NOT CALL THE CLASSROOM OR THE INSTRUCTORS.
4. Have your papers ready to hand to the instructors when you get to clinical.
5. **All clinical procedures must be monitored by an instructor or designated supervisor.**
6. Breaks---you are entitled to 30 minutes lunch time during the clinical day. One 10(ten) minute break can be taken providing your workload permits. Let the nurse in charge of your patient(s) know that you are leaving the floor and when you will return.
7. At the end of your shift you will give the primary nurse a report before you leave the floor.
8. If you leave the floor for any reason, let someone know you are leaving.
9. There are no ½ days in Clinical. If you are more than 30 minutes late, you will be absent for the whole day. If you are absent from clinical conference, you are absent for the whole day. 15 minutes late constitutes a tardy. 3 tardies are one absence.
10. Your uniform, lab coat, etc., is to be clean and wrinkle free. Shoes are to be clean and polished as needed. If you wear a tee shirt under your uniform, it must be white. Uniform includes stethoscope, scissors, watch, black pen, name tag and appropriate paper work.
11. Name badge and patch must be worn at during clinical hours. *Exception is the patch in the OB and Surg area, patch and name badge in Nursery.
12. Clinical records and progress sheets must be taken to clinical area every day and signed that day by your instructor.
13. Use only black ink when charting. Bring a black pen to clinical with you. Be prepared.
14. ALL clinical papers must be turned in to the appropriate instructor by Friday, unless otherwise directed by instructor.