

**RANGER COLLEGE**  
**BOARD OF REGENTS MEETING MINUTES**  
**September 12, 2022 - 6:00 pm - Goleman Library Board Room**

**Members Present**

Jackie Stephens, Chairman  
JoAnne Greenwood, Vice Chairman  
Sandi Herod, Secretary  
Shawn Wells  
Vanna Dains  
Della Carey  
Ron Butler

**CEO and Staff Present**

Derrick Worrels, President  
Chuck Lemaster  
Lindy Matthews  
Dayna Prochaska  
Dr. Sandra Lee  
Patti Woolam  
Steve Lewis  
Vasiliki Martinez  
Debbie Karl  
Ahmy Arca  
Scott Norwood  
Dr. Matt Underwood  
Gordon Warren  
Stephanie Worrels  
Gaylyn Mendoza  
Robert Culverhouse

**Agenda Item #1- Call Public Meeting to Order.**

Regent Stephens called the Public Meeting to order at 6:00 p.m.

**Agenda Item #2- Prayer.**

President Worrels voiced a word of prayer.

**Agenda Item #3- Pledge of Allegiance.**

Regent Stephens led the Board in the pledge of allegiance.

**Agenda Item #4- Consider and Approve Minutes August 2022 Board Meeting.**

Regent Dains made, and Regent Herod seconded a motion to approve the minutes of the August 2022 meeting. The motion carried unanimously.

#### **Agenda Item #5- Facilities Report (Buildings and Dorms).**

Mr. LeMaster discussed the condition of the buildings. He discussed that Nicksick foundation has become unstable. There are cracks in the walls. It houses 48 students, and we will need to decide soon on next steps. Kuykendall needs a roof. Ranger Hall needs new windows and new roof. We cannot stop the moisture from getting into the building. The library is collecting moisture because it was not built correctly. We must come up with a plan to let the wall breathe and drain properly. One solution is to put copper tubes to help drain the water. The old cafeteria is used for storage but nothing else. The business and welding buildings are metal. They expand when it is hot and with the heat of this summer the ceiling grid dropped down, once it cooled down it returned to normal size. Paint will not stick on the walls. We try to make our budget extend; however, sometimes we cannot extend it as far as we would like or need to. The arches on the gym are a ticking time bomb. We need to repair the beams. They are wrapped to hide the rotting wood. They are not structural. The maintenance building looks good. Our new buildings are holding up fine (Welcome Center and Cafetorium). We need to come up with a 5-year plan to determine what we need to do with these buildings.

Regent Stephens asked for more details about the leaking dorms and a solution. Mr. Lemaster suggested to demo the building.

The President's home has a drop off spot in the back yard. I have a contractor that will fix that problem in the next few weeks. We still must replace the fence and upgrade the porch. We also need to replace all the windows.

#### **Agenda Item #6- Conduct Public Hearing for 2022 Tax Rate.**

Regent Herod made, and Regent Dains seconded a motion to close the regular college meeting and enter a public hearing for the 2022 tax rate. The motion carried unanimously. No comments were made.

#### **Agenda Item #7- Resume Regular College Board Meeting.**

Regent Herod made, and Regent Dains seconded a motion to adjourn from the public hearing and resume the regular college Board meeting. The motion carried unanimously.

#### **Agenda Item #8- Consider and Approve 2022 Property Tax Rate.**

On the last meeting we approved the proposed tax rate. This meeting we will approve the actual tax rate.

Regent Dains made, and Regent Carey seconded a motion to approve the resolution to set the 2022 tax rate of \$0.284139 per \$100, which includes a Maintenance & Operations tax rate of \$0.014381 per \$100 of taxable value and an Interest & Sinking tax rate of \$0.269758 per \$100 of taxable value. The motion carried unanimously.

#### **Agenda Item # 9- Consider and Approve July 2022 Financial Statements.**

Ms. Mendoza discussed that we are consistent with where we have been in the past. There has not been much activity. We have a little over \$5,000,000 in our negative miscellaneous revenue is due to the loss from the sale. Development grant kicked off in June. It should be picking up more. Statement of expenses YTD actual is close to the final number. Benefits are

consistent. We don't pay as much in adjunct fees in the summer/food service/residence hall/ etc. 9F total expenditures give us a little net revenue. We were funded another NSRP grant. Usually, we wait a couple of years and then we can spend it after we confirm our numbers. Checks over \$500: Plagiarism checker (software in canvas that can run papers from students), Lock down browser subscription for testing (we are required to show proof that the people that are taking the exam are the students that signed up for the course. We have several online only students), Annual athletic fundraising service for from Eteam sponsor. The student athletes go out and fundraise and we give this company a percentage. The upfront cost is less than the 15% on the backside which gives us a greater profit margin for our students.

Regent Carey made, and Regent Butler seconded a motion to approve the July 2022 financial statements. The motion carried.

**Agenda Item #10- Consider and Approve Recommendations of the Policies and Procedures Committee Regarding DEE (LOCAL).**

Ms. Matthews discussed the proposed changes to DEE (LOCAL).

Regent Herod made, and Regent Dains seconded a motion to approve the changes to DEE (LOCAL). The motion carried unanimously.

**Agenda Item #11- Consider and Approve Personnel Issues.**

President Worrels discussed personnel issues.

Regent Greenwood made, and Regent Herod seconded a motion to approve personnel issues. The motion carried unanimously.

**Agenda Item #12- Cyber Security Training.**

Mr. Culverhouse facilitated the cyber security training and played the required training video.

**Agenda Item #13- Designate Robert Culverhouse as the Information Security Officer.**

Ms. Matthews discussed that CS (LEGAL) requires us to designate an Information Security Officer. Our Director of Information Technology has served in this capacity previously; however, he will no longer be working as a full-time employee. Therefore, we would like to designate Robert Culverhouse as the Information Security Officer.

Regent Herod made, and Regent Dains seconded a motion to designate Robert Culverhouse as the Information Security Officer. The motion approved unanimously.

**Agenda Item #14- Title IX Quarterly Report.**

We have had 1 Title IX this quarter. The case has been dismissed and closed.

**Agenda Item #15- Title IX CEO Report.**

President Worrels discussed the Title IX CEO report.

**Agenda Item #16- Date of the Next Board Meeting is October 10, 2022.**

President Worrels discussed that the date of the next Board meeting will be October 10,

2022.

**Agenda Item #17- Announcements.**

Mr. Warren discussed the upcoming golf tournament on October 21, 2022. Even if you are not going to play golf, we are having a fundraiser to help raise money for our students that may need food or other necessities. If you are going to play, there is a potential to win a \$1,00,000. President Worrels discussed enrollment numbers. As of today, the numbers are slightly above last year's numbers. Ranger campus is down by 4, Erath is up by 5, and Brown is down quite a bit but that is due to one of the nursing cohorts graduating. Dual credit numbers are up.

**Agenda Item #18- Adjourn**

Regent Herod made, and Regent Dains seconded a motion to adjourn. The motion carried unanimously. The meeting adjourned at 7:45 pm.